

K.P. CHENG & CO.

Certified Public Accountants

鄭錦波會計師事務所

HONGKONG ICE HOCKEY ASSOCIATION LIMITED

ANNUAL RETURN

FOR THE YEAR ENDED 31ST MARCH, 2013

Hong Kong Office:

Room 2109-11, 21/F., Shui On Centre, 6-8 Harbour Road, Wanchai, Hong Kong, P.R.C.

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HONGKONG ICE HOCKEY ASSOCIATION LIMITED

ANNUAL RETURN

FOR THE YEAR ENDED 31ST MARCH, 2013

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HONGKONG ICE HOCKEY ASSOCIATION LIMITED

ANNUAL RETURN

FOR THE YEAR ENDED 31ST MARCH, 2013

Chairman's and Hon Treasurer's Certificate

To: Leisure and Cultural Services Department ("LCSD")

We certify that the Annual Return which comprises:

- Summary of Subvention under the Sports Subvention Scheme of LCSD
- Statement of Personnel Expenses (Statement 1)
- Statement of Office Expenses (Statement 2)
- Statement of Programme Expenses (Statement 3)
- Statement of Use of Reserve Fund (Statement 4)
- Statement of Change in Reserve Fund Balance (Statement 5)
- Statement of Use of Extra Savings for 2008-2009 and 2009-2010 (Statement 6)

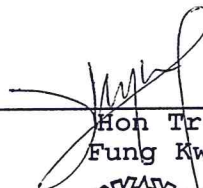
for the year ended 31st March, 2013 are true and correct and have been complied with the requirement stipulated in the Subvention Agreement, handbook for National Sports Associations published and amended by LCSD from time to time, the Code of Conduct and Procurement Guidelines which the Association has deposited with the Government.



Chairman
Yip Siu Yin

18 OCT 2013

Date



Hon Treasurer
Fung Kwai Yau



Association's Chop

K.P. CHENG & CO.

Certified Public Accountants

鄭錦波會計師事務所

INDEPENDENT AUDITORS' REPORT TO THE EXECUTIVE COMMITTEE OF HONGKONG ICE HOCKEY ASSOCIATION LIMITED ("THE ASSOCIATION")

We have been engaged to conduct a reasonable assurance examination on the accompanying Association's Annual Accounts of the subvention and the reserve fund on pages 4 to 48 (attached herewith) for the year ended 31st March, 2013, which have been prepared by the Executive Committee of the Association in connection with the requirements of the Leisure and Cultural Services Department ("LCSD") of the Government of the Hong Kong Special Administrative Region ("the Government").

RESPECTIVE RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE AND AUDITORS

The Executive Committee of the Association is responsible for the preparation of the accompanying Annual Accounts and for ensuring that they have been properly prepared from the books and records of the Association and drawn up in compliance with the provisions of the Subvention Agreement for the year 2012-2013 made between the Government and the Association. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation of the accompanying Annual Accounts that are free from material misstatement, selecting and applying appropriate accounting policies. The Executive Committee is also responsible for ensuring that the Association has complied with the provisions of the Subvention Agreement, the Code of Conduct and the Procurement Guidelines which the Association has deposited with the Government.

It is our responsibility to report on whether the Annual Accounts have been drawn up in compliance with the provisions of the Subvention Agreement and the Auditor's Guide as stipulated in Clause 6(e) of the Subvention Agreement, and the Association has complied with the provisions of the Subvention Agreement as specified in the Auditor's Guide, the Code of Conduct concerning the procedural requirements in processing declaration on conflict of interests and application for acceptance of advantages and the Procurement Guidelines of the Association, based on our reasonable assurance engagement, and to report our conclusions solely to you, as a body, in accordance with our agreed terms of engagement and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

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鄭錦波會計師事務所

INDEPENDENT AUDITORS' REPORT TO THE EXECUTIVE COMMITTEE OF HONGKONG ICE HOCKEY ASSOCIATION LIMITED ("THE ASSOCIATION")

BASIS OF CONCLUSIONS

We have conducted our work in accordance with Hong Kong Standard on Assurance Engagements 3000 "Assurance Engagements Other Than Audits or Reviews of Historical Financial Information" issued by the Hong Kong Institute of Certified Public Accountants. This Standard requires that we comply with ethical requirements and plan and conduct the assurance examination to obtain reasonable assurance whether the Annual Accounts have been properly prepared from the books and records of the Association and drawn up in all material respects in compliance with the provisions of the Subvention Agreement and the Auditor's Guide, and the Association has complied with the provisions of the Subvention Agreement as specified in the Auditor's Guide, the Code of Conduct concerning the procedural requirements in processing declaration on conflicts of interests and application for acceptance of advantages and the Procurement Guidelines of the Association.

We planned and conducted our reasonable assurance examination so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give our conclusions as to whether the Annual Accounts have been properly prepared from the books and records of the Association and drawn up in compliance with the provisions of the Subvention Agreement and the Auditor's Guide, and the Association has complied with the provisions of the Subvention Agreement as specified in the Auditor's Guide, the Code of Conduct concerning the procedural requirements in processing declaration on conflict of interests and application for acceptance of advantages and the Procurement Guidelines of the Association. We believe that our reasonable assurance engagement provides a reasonable basis for our conclusions.

CONCLUSIONS

In our opinion, based on the foregoing, the Annual Accounts have been properly prepared from the books and records of the Association and drawn up in compliance with the provisions of the Subvention Agreement and the Auditor's Guide, and the Association has complied with the provisions of the Subvention Agreement as specified in the Auditor's Guide, the Code of Conduct concerning the procedural requirements in processing declaration on conflict of interests and application for acceptance of advantages and the Procurement Guidelines of the Association.

Wp Cheng & Co.

K.P. Cheng & Co.
Certified Public Accountants
Hong Kong

18 OCT 2013

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Summary of Cash Subvention to HongKong Ice Hockey Association Limited
under the Sports Subvention Scheme of Leisure and Cultural Services Department
for the Financial Year Ended 31st March, 2013

	HK\$
Cash subvention from LCSD	
Original cash subvention allocated at the beginning of the financial year	
(i) Subvention for Personnel Expenses	223,755
(ii) Subvention for Office Expenses	59,600
(iii) Subvention for Programme Expenses	662,771
	946,126
Add: Additional subvention from LCSD	
(i) Office Expenses - Revamping of website	95,000
(ii) Programme Expenses	6,618
	101,618
	6,074
Less: Subvention netted-off for 2012-13	
	1,041,670
Total cash subvention from LCSD for the year	
Expenditure	
Total expenditure incurred for the year 2012-13	
(i) Personnel Expenses - Statement 1	173,123
(ii) Office Expenses - Statement 2	59,600
(iii) Programme Expenses - Statement 3	539,849
	772,572
Surplus/(Deficiency) of subvention over expenditure	269,098
Other income (i.e. other than LCSD subvention)	
Bank interest generated from LCSD Subvention and reserve fund	76
	269,174
Total Surplus/(Deficiency) of income over expenditure	

Wp Cheng & Co

Auditor's Chop & Signature



Name of NSA: HongKong Ice Hockey Association Limited

Statement of Personnel Expenses (Statement 1)

Subvented by the Leisure and Cultural Services Department for the Financial Year Ended 31st March, 2013

HK\$

Cash subvention from LCSD (Revised Allocation) 223,755

Expenditure

(A) Expenditure met by LCSD

Approved Subvented Posts	Original Allocation (HK\$)	Revised Allocation (HK\$)			Actual Expenditure (HK\$)
		Additional Allocation	Netted-off Amount	Total Net Allocation	
1. Senior Executive Director					
2. Coaching Director					
3. Technical Executive					
4. Senior Sports Executive					
5. Sports Executive					
6. Administrative Assistant	144,375	-	-	144,375	132,804
7. Sports Executive (Part-time)					
8. Administrative Assistant (Part-time)	79,380			79,380	40,319
Total	223,755	-	-	223,755	173,123

(B) Expenditure met by Sponsorship/Donation/Contribution from the Association/Other Resources -

(C) Total expenditure for Personnel Expenses (A)+(B) 173,123

Surplus/(Deficiency) of LCSD subvention over actual expenditure met by LCSD 50,632

Other income

(i) Sponsorship / Donation

(ii) Contribution from the Association/Other Resources

Surplus/(Deficiency) for Personnel Expenses 50,632

Savings from LCSD cash subvention 50,632

Wp Chung & Co

Auditor's Chop & Signature



Name of NSA: HongKong Ice Hockey Association Limited

Statement of Office Expenses (Statement 2)

Subvented by the Leisure and Cultural Services Department for the Financial Year Ended 31st March, 2013

Cash subvention from LCSD (Revised Allocation)	HK\$ 154,600
--	-----------------

Expenditure

(A) Expenditure Met by LCSD

Expenses	Original Allocation (HK\$)	Revised Allocation (HK\$)			Actual Expenditure (HK\$)	Estimated Subsidy (HK\$)
		Additional Allocation	Netted-off Amount	Total Net Allocation		
Administration Expenses						
- utilities	-					
- telephone/fax/IDD	-				2,647	-
- newspapers/periodicals advertisements	-					
- photocopying charges	-					
- stamps and postage	-					
- stationery	-					
- transportation	-					
- Legal fee	7,100			7,100	15,105	7,100
- Revamping of website	-	95,000	-	95,000	-	-
Sub-total of Administration Expenses	7,100	95,000	-	102,100	17,752	7,100
Rent and Rates	-					
Audit Fee	41,250			41,250	41,250	41,250
Insurance Premium Fee	11,250			11,250	12,437	11,250
Total	59,600	95,000	-	154,600	71,439	59,600

(B) Expenditure met by Sponsorship/Donation/Contribution from the Association/Other Resources	-
---	---

(C) Total expenditure for Office Expenses (A)+(B)	59,600
---	--------

Surplus/(Deficiency) of LCSD subvention over actual expenditure met by LCSD	95,000
---	--------



Other income

(i) Sponsorship / Donation	-
----------------------------	---

(ii) Contribution from the Association/Other Resources	-
--	---

Surplus/(Deficiency) for Office Expenses	95,000
--	--------

Savings from LCSD subvention	95,000
------------------------------	--------



 Auditor's Chop & Signature

Statement of Programme Expenses (Statement 3)

Subvented by the Leisure and Cultural Services Department for the Financial Year Ended 31st March, 2013

HK\$

(I) Allocation for 2012-13

Cash subvention from LCSD (Revised Allocation)

663,315

Expenditure

(A) Expenditure Met by LCSD

Programme	Original Cash Subvention (HK\$)	Revised Allocation (HK\$)			Actual Expenditure (HK\$)	Subvented Expenditure (HK\$)	Estimated Subsidy (HK\$)	Savings (if any) (HK\$)	
		Additional Allocation	Netted-off Amount	Total Net Allocation					
COMPLETED PROGRAMMES									
<u>Cat A(I) International Event Held Outside Hong Kong</u>									
(a) 2013 IIHF Challenge Cup of Asia					213,823	163,823	163,823		Appendix 3.01
(b) Shenzhen, Hong Kong & Macau Ice Hockey League - Shenzhen Stop					10,295	7,295	7,295		Appendix 3.02
(c) Shenzhen, Hong Kong & Macau Ice Hockey League - Macau Stop					12,887	10,287	10,287		Appendix 3.03
Cat A(I) Sub-total	184,046	-	-	184,046	237,005	181,405	181,405	2,641	
Category A Sub-total	184,046	-	-	184,046	237,005	181,405	181,405	2,641	
<u>Cat B(I) National/Junior Squad Training Programme</u>									
(a) National Squad Training	152,305	3,952	-	156,257	119,700	57,900	57,900	98,357	Appendix 3.04
Cat B(I) Sub-total	152,305	3,952	-	156,257	119,700	57,900	57,900	98,357	
Category B Sub-total	152,305	3,952	-	156,257	119,700	57,900	57,900	98,357	
<u>Cat C(I) Training Programme</u>									
(a) Feeder Enhancement Programmes	137,952	-	-	137,952	393,010	223,660	137,952	-	Appendix 3.05
Cat C(I) Sub-total	137,952	-	-	137,952	393,010	223,660	137,952	-	
<u>Cat C(II) School Sports Programme</u>									
(a) Sport Demonstration	16,375	-	6,074	10,301	17,921	10,301	10,301	-	Appendix 3.06
Cat C(II) Sub-total	16,375	-	6,074	10,301	17,921	10,301	10,301	-	
<u>Cat C(III) Local Competition</u>									
(a) 2012 Hong Kong Cup	99,705	775	-	100,480	180,568	101,468	100,480	-	Appendix 3.07
Cat C(III) Sub-total	99,705	775	-	100,480	180,568	101,468	100,480	-	
Category C Sub-total	254,032	775	6,074	248,733	591,499	335,429	248,733	-	
<u>Cat D(I) Training Programme for Officials</u>									
(a) 球證訓練班 (Referee Clinic)	5,207	91	-	5,298	15,265	5,265	5,265	33	Appendix 3.08
Cat D(I) Sub-total	5,207	91	-	5,298	15,265	5,265	5,265	33	
<u>Cat D(II) Meeting/Conference</u>									
(a) 2012 IIHF Annual Congress & Asian Strategic Planning Group Meeting					29,612	20,728	20,728		Appendix 3.09
(b) 2012 IIHF ASHG Meeting					325	228	228		Appendix 3.10
(c) 2012 IIHF Semi Annual and General Congress					13,286	9,300	1,069		Appendix 3.11
Cat D(II) Sub-total	22,025	-	-	22,025	43,223	30,256	22,025	-	
Category D Sub-total	27,232	91	-	27,323	58,488	35,521	27,290	33	

Programme	Original Cash Subvention (HK\$)	Revised Allocation (HK\$)			Actual Expenditure (HK\$)	Subvented Expenditure (HK\$)	Estimated Subsidy (HK\$)	Savings (if any) (HK\$)
		Additional Allocation	Netted-off Amount	Total Net Allocation				
AA (Part-time) for Feeder Programmes	36,000	1,800		37,800	23,436	23,436	23,436	14,364
MPF Contribution for Part-time Officials	9,156	-	-	9,156	1,085	1,085	1,085	8,071
Completed Programmes Total	662,771	6,618	6,074	663,315	1,031,213	634,776	539,849	123,466
UNCOMPLETED/CROSS-YEAR PROGRAMMES								
Uncompleted and carried forward to 2013-14								
N/A								
Uncompleted/Cross Year Programmes Total								

Expenditure

539,849

(B) Expenditure met by Sponsorship/Donation/Contribution from the Association/Other Resources

-

(C) Total expenditure for Programme Expenses (A)+(B)

539,849

Surplus/(Deficiency) of LCSD subvention allocated in 2012-13 over actual expenditure met by LCSD

123,466

Other income

(i) Entry fee / Admission fee

-

(ii) Sponsorship / Donation

-

(iii) Contribution from the Association/Other Resources

-

Surplus/(Deficiency) of income for Programme Expenses

123,466

(II) Cross-year Programmes Brought Forward from 2011-12

Programme	Original Cash Subvention (HK\$)	Revised Allocation (HK\$)			Actual Expenditure (HK\$)	Subvented Expenditure (HK\$)	Estimated Subsidy (HK\$)	Savings (if any) (HK\$)
		Additional Allocation	Netted-off Amount	Total Net Allocation				
Brought forward from 2011-12 and completed								
N/A								
Cross Year Programmes Total	-	-	-	-	-	-	-	-

Wp Cheng Sh

CHENG & CO.

Auditor's Chop & Signature

Programmed Report (*Events Held Outside Hong Kong*)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

- A(I) - International Events held outside HK
 B(II) - Regional Squad Training held outside HK
 D(II) - Meeting / conference held outside HK

x

- B(I) - National / Junior Squad Training held outside HK
 D(I) - Official Training Programme held outside HK

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

Name of Programme: 2013 IIHF Challenge Cup of Asia
 Period / Date of Programme: 16 - 24 Mar 2013
 Period of Stay: 15 - 25 Mar 2013
 Venue / Destination: Thailand
 Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	20	20	
No. of Teams			
No. of Officials	4	4	

II. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
Top 3 teams	Met	Hong Kong resulted to win all the games

(For category A(I) programmes, please also complete the Report on International Events held outside Hong Kong)



III. Statement of Account

(A) <u>Expenditure Met by LCSD</u>	<u>Actual Expenditure</u> (To be completed by NSA)		For LCSD Use Recommended Subvention (HK\$)
	Breakdown	Amount (HK\$)	
I. Board & Lodging			
1. Air Fare	\$2470 x 24 person	59,280.00	
2. Overseas internal transport	\$(8937+8920)*0.2982+\$(360+240+60+35)	6,019.96	
3. Meal Allowance		37,810.64	
Sub-total:		103,110.60	0.00
II. Staff Remuneration			
1. Coach Allowance			
2. Assistance Coach Allowance	\$500/day/coach x 1 coach x 11 days	5,500.00	
Sub-total:		5,500.00	0.00
III. Printing & Publicity			
1. Printing Expenses			
Sub-total:		0.00	0.00
IV. Event Related Expenses			
1. Transportation of Equipment	\$(74+141.5+175+496)	886.50	
2. Travel Insurance	\$320/person x 24 persons x 10% off	6,912.00	
3. Overseas fax and telephone call	\$(789.8+810)	1,599.80	
4. Uniforms: Formal Dress	\$1,147	1,147.00	
5. Uniforms: Sportsgears	\$(8613.5+8000+5233+35003.13)	56,849.63	
6. Team Doctor Allowance	\$1000/day/doctor x 1 doctor x 11 days	11,000.00	
7. Medical Expense	\$3,067.33	3,067.33	
8. Sport Equipment	\$28	28.00	
9. Venue Charge	\$(12450+10000)	22,450.00	
10. Stationary	\$499.5	499.50	
11. Bank Charge	120*4*0.2982+200	343.14	
12. Laundry Services		132.00	
13. Related Expenses	1000*0.2982	298.20	
Sub-total:		105,213.10	0.00
Total(A):		213,823.69	0.00
(B) Expenditure Met by NSA/Sponsors:			
1.			
Total (B):		0.00	
Grand Total Expenditure (A) + (B):		213,823.69	
(C) Income:			
(Estimated Amount)		<u>Actual Income (HK\$)</u>	
1. Entry Fee: (\$2500)	\$2500/person x 20 persons	50,000.00	
2. Admission Fee: (\$)			
Total: (\$)	Total Income (C):	50,000.00	
(A) Expenditure met by LCSD:		213,823.69	
(C) Income:		50,000.00	
Maximum Subvention Level:		90 %	
Total Recommended Subvention:		For LCSD's input	

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:



This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type	✓		
(b) Air fare has been restricted to economy class	✓		
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			N.A.
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	✓		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature :



Name: YIP SIU YIN



Association's Chop

Post : Chairman/~~Vice chairman~~/~~President~~/

~~Vice president~~/~~Treasurer~~/

Other*: _____ (Please specify)

Date: 28/08/2013

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report:

2. Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3. Suggestion / General Remarks : _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

ALM II / I / LM *

Date :

Signature of supervisor :

LM / SLM *

Date :



Programmed Report (*Events Held Outside Hong Kong*)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I) - International Events held outside HK
 B(II) - Regional Squad Training held outside HK
 D(II) - Meeting / conference held outside HK

x

B(I) - National / Junior Squad Training held outside HK
 D(I) - Official Training Programme held outside HK

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

Name of Programme: Shenzhen, Hong Kong & Macau Ice Hockey League - Shenzhen Stop

Period / Date of Programme: 25-Nov-12

Period of Stay: 25-Nov-12

Venue / Destination: Shenzhen

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	24	10	
No. of Teams			
No. of Officials	2	5	

II. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
Champion	not met	It's the youth movement. We are trying to use many more young players to gain experience for the future championships.

(For category A(I) programmes, please also complete the Report on International Events held outside Hong Kong)



III. Statement of Account

(A) <u>Expenditure Met by LCSD</u>	<u>Actual Expenditure</u> (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging			
1. Accommodation		0.00	
2. Air Fare		0.00	
3. Oversea internal transport		0.00	
4. Transportation to overseas country	\$4,800/shuttle bus x 1 round trip x 1 bus	4,800.00	
3. Other Items			
Sub-total:		4,800.00	0.00
II. Staff Remuneration			
1. Coach		0.00	
2. Assistant Coach		0.00	
Sub-total:		0.00	0.00
III. Printing & Publicity			
1. Printing Expenses		0.00	
IV. Event Related Expenses			
1. Entry Fee for participation in overseas events	USD 500 @USD1=HKD7.7508 at HK Monetary Authority	3,875.40	
2. Insurance	\$108/person x 1 day x 15 persons	1,620.00	
3. Stationery and Postage		0.00	
4. Laundry Expenses		0.00	
Total(A):		10,295.40	0.00
(B) <u>Expenditure Met by NSA/Sponsors:</u>			
1.			
2.			
Total (B):		0.00	
Grand Total Expenditure (A) + (B):		10,295.40	
(C) <u>Income:</u> (Estimated Amount)	<u>Actual Income (HK\$)</u>		
1. Entry Fee: (\$300/person)	\$300/person x 10 persons	3,000.00	
2. Admission Fee: (\$)			
Total: (\$)	Total Income (C):	3,000.00	
(A) Expenditure met by LCSD:		10,295.40	
(C) Income:		3,000.00	
Maximum Subvention Level:		90%	
Total Recommended Subvention:		For LCSD's input	


If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:



This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			N.A.
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate			N.A.

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature : 
Name: YIP SIU YIN


Association's Chop

Post : Chairman/~~Vice chairman~~/President/
~~Vice president~~/Treasurer/
Other*: _____ (Please specify)

Date: 27/02/2013

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report:

2. Overall Assessment of the Programme:

Outstanding ☐ Very ☐ Satisfactory ☐ Unsatisfactory ☐ Poor ☐
Satisfactory

3. Suggestion / General Remark: _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____
ALM II / I / LM *

Date : _____

Signature of supervisor : _____
LM / SLM *

Date : _____



Programmed Report (*Events Held Outside Hong Kong*)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I) - International Events held outside HK

☒

B(I) - National / Junior Squad Training held outside HK

B(II) - Regional Squad Training held outside HK

D(I) - Official Training Programme held outside HK

D(II) - Meeting / conference held outside HK

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

Name of Programme: Shenzhen, Hong Kong & Macau Ice Hockey League - Macau Stop

Period / Date of Programme: 14-Oct-12

Period of Stay: 14-Oct-12

Venue / Destination: Macau

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	22	12	
No. of Teams			
No. of Officials	4	3	

II. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
Champion	not met	HKIHA is focusing on the youth movement / development, therefore the team is made up of under 20. Also, the goalie was sick with no replacement. Players were unable to adapt to the playing on the smaller ice surface.

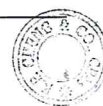
(For category A(I) programmes, please also complete the Report on International Events held outside Hong Kong)



III. Statement of Account

(A) <u>Expenditure Met by LCSD</u>	<u>Actual Expenditure</u> (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging			
1. Accommodation		0.00	
2. Air Fare		0.00	
3. Oversea internal transport		900.00	
4. Transportation to overseas country	\$174+166/person x 1 round trip x 12 persons + \$154+166/person x 1 round trip x 3 persons	5,040.00	
3. Other Items			
Sub-total:		5,940.00	0.00
II. Staff Remuneration			
1. Coach		0.00	
2. Assistant Coach		0.00	
Sub-total:		0.00	0.00
III. Printing & Publicity			
1. Printing Expenses		933.00	
IV. Event Related Expenses			
1. Entry Fee for participation in overseas events		3,900.00	
2. Insurance	\$108/person x 1 day x 15 persons	1,620.00	
3. Stationery and Postage	\$(350+80.1)	430.10	
4. Laundry Expenses		64.00	
Total(A):		12,887.10	0.00
(B) <u>Expenditure Met by NSA/Sponsors:</u>			
1.			
2.			
Total (B):		0.00	
Grand Total Expenditure (A) + (B):		12,887.10	
(C) <u>Income:</u> (Estimated Amount)	<u>Actual Income (HK\$)</u>		
1. Entry Fee: (\$200/person)	\$200/person x 13 persons	2,600.00	
2. Admission Fee: (\$)			
Total: (\$)	Total Income (C):	2,600.00	
(A) Expenditure met by LCSD:		12,887.10	
(C) Income:		2,600.00	
Maximum Subvention Level:		90%	
Total Recommended Subvention:		For LCSD's input	


If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:



This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			N.A.
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate			N.A.

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature : 
Name: YIP SIU YIN


Association's Chop

Post : Chairman/~~Vice chairman~~/President/
~~Vice president~~/Treasurer/
Other*: _____ (Please specify)

Date: 30/08/2013

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report:

2. Overall Assessment of the Programme:

Outstanding ☐ Very ☐ Satisfactory ☐ Unsatisfactory ☐ Poor ☐
Satisfactory

3. Suggestion / General Remark: _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____
ALM II / I / LM *

Date : _____

Signature of supervisor : _____
LM / SLM *

Date : _____



Programme Report (Local Event)

Appendix 3.04

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(II) - Local International Event
B(II) - Regional Squad Training
C(II) - School Sports Programme
D(I) - Official Training Programme

B(I) - National/Junior Squad Training
C(I) - Training Programme
C(III) - Local Competition

✓

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

Name of Programme : National Squad Training
Co-organizer(s) (if any) : N/A
Sponsor(s) (if any) : N/A
Date / Period held : 1 Apr 2012 - 31 Mar 2013
Venue(s) : Dragon Centre, Megaice

II. Event Statistics

No. of sessions : 32
Designed : 1 courses / matches* (1.5 hr per session, 32 no. of sessions)
Conducted : 5 courses / matches* (1.5 / 2 hr per session, 32 no. of sessions)
If there is variation, please state the reason : _____

Age range of participants : From 16 to 42
No. of Entries: Designed: 30 participants/teams*; Accepted 38 participants / teams*
Entries Rate : 126.67 % (no. of entries accepted / no. of entries designed)
No. of Participants / Teams* rejected (if any) : _____
No. of Spectators (if any) : _____
No. of complimentary Tickets issued : _____ (equal to _____ % of total number of tickets)
No. of Complaint(s) received (if any) : 0
If yes, please specify the nature and details of complaint(s) _____

Detail of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) /Assessment / Competitions (by division) / Others	No. of entries accepted (*participants / teams)	No. of *events / courses /matches held
Weekly training mainly in Saturday, 1.5hr	38 players	5 courses
Total:	38 players	5 courses

*Please delete if not applicable



III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
<i>To achieve 30 Participants in annual</i>	Met	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory (Please state the reasons)
Availability of venues	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Availability of equipment/facilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Public response to enrolment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Competition / training / programme format	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Duration of the competition / training / programme	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Instructors to participants ratio	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Publicity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entry fees level	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Participants' Feedback	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suggestion / Remarks : _____			

V. Overall Assessment on the Event

Outstanding ☐
 Very Satisfactory ☐
 Satisfactory ☒
 Unsatisfactory ☐
 Poor ☐



VI. Statement of Account

(A) <u>Expenditure Met by LCSD</u> (Original Allocation : \$ _____) (Revised Allocation : \$ _____)		<u>Actual Expenditure</u> (To be completed by NSA)		<u>For LCSD Use</u>			
		Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)			
I. Board & Lodging							
1.	Accommodation						
2.	Air Fare						
3.	Other Items						
Sub-total:			0.00	0.00			
II. Staff Remuneration							
1.	Instructor						
2.							
Sub-total:			0.00	0.00			
III. Printing & Publicity							
IV. Event Related Expenses							
1.	Ice Usage	\$2100 x 1.5 hrs x 6 sessions x 5 courses + \$6300 x 2 hrs x 2 sessions + \$(2300-2100) x 1.5 hrs x 4 sessions	120,900.00				
Total(A):			120,900.00	0.00			
Total (B):			0.00	0.00			
(C) <u>Expenditure Met by NSA / Sponsors:</u>							
1.							
2.							
Total (C):			0.00				
Grand Total Expenditure (A) + (B) + (C):			120,900.00				
(D) <u>Income:</u> (Estimated Amount)		<u>Actual Income (HK\$)</u>					
1.	Entry Fee (\$ _____)	\$900 x 70 persons	63,000.00				
2.	Admission Fee: (\$ _____)						
(Total: \$ _____)		Total Income (D):	63,000.00				
(A) Expenditure met by LCSD:			120,900.00				
(D) Income:			63,000.00				
Maximum Subvention Level:			100%				
(E) Net Subvention:			For LCSD's input				
Total Recommended Subvention (B) + (E):			For LCSD's input				

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:



This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)	✓		
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	✓		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature: _____

Name: YIP SIU YIN



Association's Chop

Post : Chairman / ~~Vice-chairman~~ / President /

~~Vice-president~~ / Treasurer /

Other*: _____ (Please specify)

Date: 10 MAY 2013

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report: _____

2. Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3. Suggestion / General Remarks : _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____

ALM II / I / LM *

Date : _____

Signature of supervisor : _____

LM / SLM *

Date : _____



Programme Report (Local Event)

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(II) - Local International Event
B(II) - Regional Squad Training
C(II) - School Sports Programme
D(I) - Official Training Programme

B(I) - National/Junior Squad Training
C(I) - Training Programme
C(III) - Local Competition

✓

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

Name of Programme : Feeder Enhancement Programmes
Co-organizer(s) (if any) : N/A
Sponsor(s) (if any) : N/A
Date / Period held : 1 Apr 2012 - 31 Mar 2013
Venue(s) : Dragon Centre, Megaice

II. Event Statistics

No. of sessions : 8
Designed : 1 courses / matches* (1.5 hr per session, 8 no. of sessions)
Conducted : 5 courses / matches* (1 / 1.5 hr per session, 8 no. of sessions)
If there is variation, please state the reason :

Age range of participants : From 6 to 14
No. of Entries: Designed: 68 participants/teams*; Accepted 87 participants / teams*
Entries Rate : 127.94 % (no. of entries accepted / no. of entries designed)
No. of Participants / Teams* rejected (if any) : _____
No. of Spectators (if any) : _____
No. of complimentary Tickets issued : _____ (equal to _____ % of total number of tickets)
No. of Complaint(s) received (if any) : 0
If yes, please specify the nature and details of complaint(s) _____

Detail of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) /Assessment / Competitions (by division) / Others	No. of entries accepted (*participants /-teams)	No. of *events / courses /matches held
Weekly training mainly in Monday, 1.5hr	87 players	5 courses
Total:	87 players	5 courses

*Please delete if not applicable



III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
To achieve 68 Participants in annual	Met	
To hold 1 course in annual	Met	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory (Please state the reasons)
Availability of venues	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Availability of equipment/facilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Public response to enrolment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Competition / training / programme format	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Duration of the competition / training / programme	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Instructors to participants ratio	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Publicity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entry fees level	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Participants' Feedback	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suggestion / Remarks : _____			

V. Overall Assessment on the Event

Outstanding ☐
 Very Satisfactory ☐
 Satisfactory ☒
 Unsatisfactory ☐
 Poor ☐



VI. Statement of Account

(A) <u>Expenditure Met by LCSD</u> (Original Allocation : \$ _____) (Revised Allocation : \$ _____)		<u>Actual Expenditure</u> (To be completed by NSA)		For LCSD Use
		Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging				
1.	Accommodation			
2.	Air Fare			
3.	Other Items			
Sub-total:			0.00	0.00
II. Staff Remuneration				
1.				
2.				
Sub-total:			0.00	0.00
III. Printing & Publicity				
IV. Event Related Expenses				
1.	Ice Usage	(\$1,900 x 1.5 hrs x 25 sessions) + (\$6,300 x 1 hrs x 8 sessions) + (\$7,600 x 1 hrs x 8 sessions) + (\$10,160 x 1 hrs x 16 sessions) + (\$8,400 x 1.5 hrs x 2 sessions) + (\$7,600 x 3 hrs x 1 sessions)	393,010.00	
Total(A):			393,010.00	0.00
Total (B):			0.00	0.00
(C) <u>Expenditure Met by NSA / Sponsors:</u>				
1.				
2.				
Total (C):			0.00	
Grand Total Expenditure (A) + (B) + (C):			393,010.00	
(D) <u>Income:</u> (Estimated Amount)		<u>Actual Income (HK\$)</u>		
1.	Entry Fee (\$ _____)	\$250 x 1 persons + \$350 x 23 persons + \$650 x 13 persons + \$1800 x 84 persons + \$400 x 3 persons + \$200 x 1 persons	169,350.00	
2.	Admission Fee: (\$ _____)			
(Total: \$ _____)		Total Income (D):	169,350.00	
(A) Expenditure met by LCSD:			393,010.00	
(D) Income:			169,350.00	
Maximum Subvention Level:			85%	
(E) Net Subvention:			For LCSD's input	
Total Recommended Subvention (B) + (E):			For LCSD's input	

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:



This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)	✓		
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	✓		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature: _____

Name: YIP SIU YIN



Association's Chop

Post : Chairman / ~~Vice-chairman~~ / ~~President~~ /
~~Vice-president~~ / ~~Treasurer~~ /
 Other*: _____ (Please specify)

Date: 28/08/2013

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report: _____

2. Overall Assessment of the Programme:

Outstanding ☐ Very ☐ Satisfactory ☐ Unsatisfactory ☐ Poor ☐
 Satisfactory

3. Suggestion / General Remarks : _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____

ALM II / I / LM *

Date : _____

Signature of supervisor : _____

LM / SLM *

Date : _____



Programme Report (Local Event)

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

- A(II) - Local International Event
 B(II) - Regional Squad Training
 C(II) - School Sports Programme
 D(I) - Official Training Programme

✓

- B(I) - National/Junior Squad Training
 C(I) - Training Programme
 C(III) - Local Competition

(Please tick ✓ as appropriate)

Name of National Sports Association:

HongKong Ice Hockey Association Limited

I. Event Particulars

Name of Programme : Sport Demonstration
 Co-organizer(s) (if any) : Education Bureau
 Sponsor(s) (if any) : N/A
 Date / Period held : Apr 2012-Mar 2013
 Venue(s) : Schools and ice rinks (Sky Rink, Dragon Centre)

II. Event Statistics

No. of sessions : 28
 Designed : 25 courses / matches* (1 hr per session, 1 no. of sessions)
 Conducted : 28 courses / matches* (1 hr per session, 1 no. of sessions)
 If there is variation, please state the reason :

Age range of participants : From 10 to 19
 No. of Entries: Designed: 750 participants/teams*; Accepted 738 participants / teams*
 Entries Rate : 98.40 % (no. of entries accepted / no. of entries designed)
 No. of C3 / Teams* rejected (if any) : _____
 No. of Spectators (if any) : _____
 No. of complimentary Tickets issued : _____ (equal to _____ % of total number of tickets)
 No. of Complaint(s) received (if any) : 0
 If yes, please specify the nature and details of complaint(s) _____

Detail of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) / Assessment / Competitions (by division) / Others	No. of entries accepted (*participants / teams)	No. of *events / courses / matches held
Demonstration 1hr per session	738 participants	28 session
Total:	738 participants	28 session

*Please delete if not applicable



III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
<i>To achieve 20-30 persons in each session</i>	Met	
<i>Increase numbers of course conducted</i>	Met	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory (Please state the reasons)
Availability of venues	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Availability of equipment/facilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Public response to enrolment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Competition / training / programme format	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Duration of the competition / training / programme	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Instructors to participants ratio	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Publicity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entry fees level	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Participants' Feedback	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Suggestion / Remarks : For the on-ice section, we hope to extend or develop two to five section of demonstration for the same group of students so that the they can enjoy it more.

V. Overall Assessment on the Event

Outstanding ☐ Very Satisfactory ☐ Satisfactory ☒ Unsatisfactory ☐ Poor ☐



VI. Statement of Account

(A) <u>Expenditure Met by LCSD</u> (Original Allocation : \$ _____) (Revised Allocation : \$ _____)		<u>Actual Expenditure</u> (To be completed by NSA)		For LCSD Use
		Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging				
1. Accommodation				
2. Air Fare				
3. Other Items				
Sub-total:			0.00	0.00
II. Staff Remuneration				
1. Instructor Fee				
a) Instructor (Intermediate)	\$186/hr x 13 hrs + \$196/hr x 15 hrs		5,358.00	
b) Assistant Instructor (Intermediate)	\$93/hr x 13 hrs + \$98/hr x 15 hrs		2,679.00	
2. Organizer (Administration)	\$70/hr x 30 hrs + \$74/hr x 26 hrs		4,024.00	
Sub-total:			12,061.00	0.00
III. Printing & Publicity				
IV. Event Related Expenses				
1. Ice Usage	\$300 x 15 courses + \$220 x 1 course + \$140 x 1 course		4,860.00	
2. Transport of Equipment			1,000.00	
Total(A):			17,921.00	0.00
(B) <u>LCSD Notional Venue Charge</u>				
Total (B):			0.00	0.00
(C) <u>Expenditure Met by NSA / Sponsors:</u>				
1.				
2.				
Total (C):			0.00	
Grand Total Expenditure (A) + (B) + (C):			17,921.00	
(D) <u>Income:</u> (Estimated Amount)		<u>Actual Income (HK\$)</u>		
1. Entry Fee (\$ _____)	\$300 x 9 courses + \$210 x 4 courses + \$160 x 2 courses + \$320 x 8 courses + \$240 x 5 courses		7,620.00	
2. Admission Fee: (\$ _____)				
(Total:\$ _____)	Total Income (D):		7,620.00	
(A) Expenditure met by LCSD:			17,921.00	
(D) Income:			7,620.00	
Maximum Subvention Level:			70 %	
(E) Net Subvention:			For LCSD's input	
Total Recommended Subvention (B) + (E):			For LCSD's input	

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:



This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)	✓		
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	✓		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.



Signature: _____

Name: YIP SIU YIN

Association's Chop

Post : Chairman / ~~Vice-chairman~~ / President /

~~Vice-president~~ / Treasurer /

Other*: _____ (Please specify)

Date: 10 MAY 2013

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report: _____

2. Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3. Suggestion / General Remarks : _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____
ALM II / I / LM *

Date : _____

Signature of supervisor : _____
LM / SLM *

Date : _____



Programme Report (Local Event)

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(II) - Local International Event
 B(II) - Regional Squad Training
 C(II) - School Sports Programme
 D(I) - Official Training Programme

B(I) - National/Junior Squad Training
 C(I) - Training Programme
 C(III) - Local Competition

X

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

Name of Programme : 2012 Hong Kong Cup
 Co-organizer(s) (if any) : n/a
 Sponsor(s) (if any) : n/a
 Date / Period held : 27 Aug - 3 Sep 2012
 Venue(s) : Mega Ice, MegaBox

II. Event Statistics

No. of sessions : 18
 Designed : 18 courses / matches* (1 hr per session, 18 no. of sessions)
 Conducted : 18 courses / matches* (1 hr per session, 18 no. of sessions)
 If there is variation, please state the reason :

Age range of participants : From 7 to 58
 No. of Entries: Designed: 16/4 participants/teams*; Accepted 10-16/4 participants / teams*
 Entries Rate : 100 % (no. of entries accepted / no. of entries designed)
 No. of Participants / Teams* rejected (if any) : 4 Teams
 No. of Spectators (if any) : over 1000
 No. of complimentary Tickets issued : n/a (equal to % of total number of tickets)
 No. of Complaint(s) received (if any) : n/a
 If yes, please specify the nature and details of complaint(s):

Detail of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) /Assessment / Competitions (by division) / Others	No. of entries accepted (*participants / teams)	No. of *events / courses /matches held
10-16 players/ teams; 4 teams/ division; 2 divisions	10-16 participants/ 4 teams	18
Total:	117	18

*Please delete if not applicable



III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
<i>Around 16 participants/ team</i>	met	
<i>18 games</i>	met	
<i>4 teams in each division</i>	met	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory	(Please state the reasons)
Availability of venues	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Too expensive</u>
Availability of equipment/facilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Public response to enrolment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Competition / training / programme format	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Duration of the competition / training / programme	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>could be better if more subventi</u>
Instructors to participants ratio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Publicity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Entry fees level	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Participants' Feedback	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Suggestion / Remarks : More subventions and allow more age group to participate and make it a better better

V. Overall Assessment on the Event

Outstanding ☐ Very Satisfactory ☐ Satisfactory ☒ Unsatisfactory ☐ Poor ☐



VI. Statement of Account

(A) <u>Expenditure Met by LCSD</u> (Original Allocation : \$ _____) (Revised Allocation : \$ _____)		<u>Actual Expenditure</u> (To be completed by NSA)		<u>For LCSD Use</u>	
		Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)	
I. Board & Lodging					
1. Accommodation			0.00		
2. Local Trasport for Local Official		\$(283.5+475+43+213+30)	1,044.50		
3. Other Items			0.00		
Sub-total:			1,044.50		0.00
II. Staff Remuneration					
1. Official Fee			28,494.50		
Sub-total:			28,494.50		0.00
III. Printing & Publicity					
1. Banner			120.00		
IV. Event Related Expenses					
1. Transport of Equipment		\$(100+100+150+256)	606.00		
2. Rink Board Rental			15,000.00		
Reception - Refreshment - Water			348.00		
3. Prizes - Trophy			120.00		
4. Prizes - Medals			2,944.00		
5. Souvenir			588.00		
6. Stationery		\$(171.1+318)	489.10		
7. Laundry Expenses			94.00		
8. Venue Charge			130,720.00		
Total(A):			180,568.10		0.00
(B) LCSD Notional Venue Charge					
Total (B):			0.00		0.00
(C) Expenditure Met by NSA / Sponsors:					
1.					
2.					
Total (C):			0.00		
Grand Total Expenditure (A) + (B) + (C):			180,568.10		
(D) Income:					
(Estimated Amount)		<u>Actual Income (HK\$)</u>			
1. Entry Fee (\$ _____)		\$700x109+\$350x8	79,100.00		
2. Admission Fee: (\$ _____)					
(Total:\$ _____)		Total Income (D):	79,100.00		
(A) Expenditure met by LCSD:			180,568.10		
(D) Income:			79,100.00		
Maximum Subvention Level:			85%		
(E) Net Subvention:			For LCSD's input		
Total Recommended Subvention (B) + (E):			For LCSD's input		


If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:



This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			n/a
(b) Air fare has been restricted to economy class			n/a
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			n/a
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	x		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature: 
Name: YIP SIU YIN



Association's Chop

Post : Chairman / ~~Vice chairman~~ / ~~President~~ /
~~Vice president~~ / ~~Treasurer~~ /
Other*: _____ (Please specify)

Date: 28/08/2013

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report: _____

2. Overall Assessment of the Programme:

Outstanding ☐ Very Satisfactory ☐ Satisfactory ☐ Unsatisfactory ☐ Poor ☐

3. Suggestion / General Remarks : _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____
ALM II / I / LM *

Date : _____

Signature of supervisor : _____
LM / SLM *

Date : _____



Programme Report (Local Event)

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(II) - Local International Event
 B(II) - Regional Squad Training
 C(II) - School Sports Programme
 D(I) - Official Training Programme

✓

B(I) - National/Junior Squad Training
 C(I) - Training Programme
 C(III) - Local Competition

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

Name of Programme : 球證訓練班 (Referee Clinic)
 Co-organizer(s) (if any) : N/A
 Sponsor(s) (if any) : N/A
 Date / Period held : 25 Aug & 1 Sept 2012 – Lecture; 12, 19 Sept 2012 – On Ice Clinic
 Venue(s) : Olympic House/ Mega Ice, MegaBox

II. Event Statistics

No. of sessions : 1
 Designed : 1 courses / matches* (4 / 2 hr per session, 2 / 2 no. of sessions)
 Conducted : 1 courses / matches* (4 / 2 hr per session, 2 / 2 no. of sessions)
 If there is variation, please state the reason : _____

Age range of participants : From 18 to 60
 No. of Entries: Designed: 20 participants/teams*; Accepted 20 participants / teams*
 Entries Rate : 100.00 % (no. of entries accepted / no. of entries designed)
 No. of C3 / Teams* rejected (if any) : _____
 No. of Spectators (if any) : _____
 No. of complimentary Tickets issued : _____ (equal to _____ % of total number of tickets)
 No. of Complaint(s) received (if any) : 0
 If yes, please specify the nature and details of complaint(s): _____

Detail of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) /Assessment / Competitions (by division) / Others	No. of entries accepted (*participants / teams)	No. of *events / courses /matches held
6 hours Lecture, 4 hours On Ice Clinic	20 participants	1
Total:	20 participants	1

*Please delete if not applicable



III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
Two Lecture and on-ice session with 20 participants	Target met (✓)	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory (Please state the reasons)
Availability of venues	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Availability of equipment/facilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Public response to enrolment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Competition / training / programme format	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Duration of the competition / training / programme	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Instructors to participants ratio	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Publicity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entry fees level	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Participants' Feedback	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suggestion / Remarks : _____			

V. Overall Assessment on the Event

Outstanding ☐
 Very Satisfactory ☐
 Satisfactory ☒
 Unsatisfactory ☐
 Poor ☐



VI. Statement of Account

(A) <u>Expenditure Met by LCSD</u> (Original Allocation : \$ _____) (Revised Allocation : \$ _____)		<u>Actual Expenditure</u> (To be completed by NSA)		<u>For LCSD Use</u>	
		Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)	
I. Board & Lodging					
1. Accommodation					
2. Air Fare					
3. Other Items					
Sub-total:			0.00	0.00	
II. Staff Remuneration					
1.					
2.					
Sub-total:			0.00	0.00	
III. Printing & Publicity			2,665.40		
IV. Event Related Expenses					
1. Ice Usage	\$6,600/hr x 2 hrs + \$4,800/hr x 2 hrs		12,600.00		
Total(A):			15,265.40	0.00	
(B) LCSD Notional Venue Charge					
Total (B):			0.00	0.00	
(C) <u>Expenditure Met by NSA / Sponsors:</u>					
1.					
2.					
Total (C):			0.00		
Grand Total Expenditure (A) + (B) + (C):			15,265.40		
(D) <u>Income:</u> (Estimated Amount)		<u>Actual Income (HK\$)</u>			
1. Entry Fee (\$500/person)	\$500/person x 20 persons		10,000.00		
2. Admission Fee: (\$_____)					
(Total:\$_____)		Total Income (D):		10,000.00	
(A) Expenditure met by LCSD:			15,265.40		
(D) Income:			10,000.00		
Maximum Subvention Level:			70 %		
(E) Net Subvention:			For LCSD's input		
Total Recommended Subvention (B) + (E):			For LCSD's input		

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:



This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)	✓		
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate			N.A.

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature: _____

Name: YIP SIU YIN



Association's Chop

Post : Chairman / ~~Vice-chairman~~ / ~~President~~ /

~~Vice-president~~ / Treasurer /

Other*: _____ (Please specify)

Date: 27/02/2013

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report: _____

2. Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3. Suggestion / General Remarks : _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____

ALM II / I / LM *

Date : _____

Signature of supervisor : _____

LM / SLM *

Date : _____

Programmed Report (*Events Held Outside Hong Kong*)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

- A(I) - International Events held outside HK ☐
 B(II) - Regional Squad Training held outside HK ☐
 D(II) - Meeting / conference held outside HK ☒

- B(I) - National / Junior Squad Training held outside HK ☐
 D(I) - Official Training Programme held outside HK ☐

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

Name of Programme: 2012 IIHF Annual Congress & Asian Strategic Planning Group Meeting

Period / Date of Programme: 15 - 20 May 2012

Period of Stay: 13 - 22 May 2012

Venue / Destination: Helsinki, Finland

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	0	0	
No. of Teams	0	0	
No. of Officials	2	3	

II. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
To understand and to be involved in the Asian and world ice hockey development	Met	Attended the Asian Strategic Planning Group Meeting especially for all Asian countries/ regions to understand the direction of development of ice hockey in Asian region and in Hong Kong.

(For category A(I) programmes, please also complete the Report on International Events held outside Hong Kong)



III. Statement of Account

(A) Expenditure Met by LCSD	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging			
1. Accommodation	EUR 1,225 @ EUR 9.94 - 1 HKD at HK Monetary Authority on May 2012	12,176.50	
2. Overseas Internal Transport	EUR 28 @ EUR 9.94 - 1 HKD at HK Monetary Authority on May 2012	278.32	
3. Air Fare	\$8,285/person x 2 persons	16,570.00	
4. Meal Allowance	EUR 11.1 @ EUR 9.94 - 1 HKD at HK Monetary Authority on May 2012	110.33	
5. Other Items			
Sub-total:		29,135.15	0.00
II. Staff Remuneration			
1.			
2.			
Sub-total:		0.00	0.00
III. Printing & Publicity			
IV. Event Related Expenses			
1. Insurance	\$216 x 1 person	216.00	
2. Souvenir	CHY 211.2 @ CHY 1.233 : 1 HKD at HK Monetary Authority on 31 March 2012	260.41	
Total(A):		29,611.56	0.00
(B) Expenditure Met by NSA/Sponsors:			
1.			
2.			
Total (B):		0.00	
Grand Total Expenditure (A) + (B):		29,611.56	
(C) Income:			
(Estimated Amount)	Actual Income (HK\$)		
1. Entry Fee: (\$_____)			
2. Admission Fee: (\$_____)			
Total: (\$_____)			
Total Income (C):		0.00	
(A) Expenditure met by LCSD:		29,611.56	
(C) Income:		0.00	
Maximum Subvention Level:		70 %	
Total Recommended Subvention:		For LCSD's input	

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			
(b) Air fare has been restricted to economy class			
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	✓		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature: _____

Name: YIP SIU YIN



Association's Chop

Post : Chairman / ~~Vice-chairman~~ / President /
Vice-president / Treasurer /

Other*: _____ (Please specify)

Date: 24 AUG 2012

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report: _____

2. Overall Assessment of the Programme:

Outstanding ☐

Very
Satisfactory

☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3. Suggestion / General Remarks : _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____

ALM II / I / LM *

Date : _____

Signature of supervisor : _____

LM / SLM *

Date : _____



Programmed Report (*Events Held Outside Hong Kong*)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

- A(I) - International Events held outside HK ☐
 B(II) - Regional Squad Training held outside HK ☐
 D(II) - Meeting / conference held outside HK ☒

- B(I) - National / Junior Squad Training held outside HK ☐
 D(I) - Official Training Programme held outside HK ☐

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

Name of Programme: 2012 IIHF ASPG Meeting
 Period / Date of Programme: 3-5 Aug 2012
 Period of Stay: 3-5 Aug 2012
 Venue / Destination: Macau
 Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	0	0	
No. of Teams	0	0	
No. of Officials	2	2	

II. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
To understand and to be involved in the Asian and world ice hockey development	Met	Attended the Asian Meeting especially for all Asian countries/ regions to report the progress and plan and confirm the upcoming events of ice hockey in Asian region and in Hong Kong.

(For category A(I) programmes, please also complete the Report on International Events held outside Hong Kong)



III. Statement of Account

(A) <u>Expenditure Met by LCSD</u>	<u>Actual Expenditure</u> (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging			
1. Accommodation			
2. Air Fare			
3. Transport to overseas country	\$325/return trip/person x 1 return trip x 1 person	325.00	
4. Other Items			
Sub-total:		325.00	0.00
II. Staff Remuneration			
1.			
2.			
Sub-total:		0.00	0.00
III. Printing & Publicity			
IV. Event Related Expenses			
1.			
Total(A):		325.00	0.00
(B) <u>Expenditure Met by NSA/Sponsors:</u>			
1.			
2.			
Total (B):		0.00	
Grand Total Expenditure (A) + (B):		325.00	
(C) <u>Income:</u> (Estimated Amount)	<u>Actual Income (HK\$)</u>		
1. Entry Fee: (\$_____)			
2. Admission Fee: (\$_____)			
Total: (\$_____)	Total Income (C):	0.00	
(A) Expenditure met by LCSD:		325.00	
(C) Income:		0.00	
Maximum Subvention Level:		70 %	
Total Recommended Subvention:		For LCSD's input	

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:



This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type	x		
(b) Air fare has been restricted to economy class	x		
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			n/a
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate			n/a

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature :

Name: YIP SIU YIN



Association's Chop

Post : Chairman/Vice-chairman/President/

Vice-president/Treasurer/

Other*: (Please specify)

Date: 28/11/2012

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report:

2. Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3. Suggestion / General Remark:

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

ALM II / I / LM *

Date :

Signature of supervisor :

LM / SLM *

Date :



Programmed Report (*Events Held Outside Hong Kong*)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I) - International Events held outside HK	<input type="checkbox"/>	B(I) - National / Junior Squad Training held outside HK	<input type="checkbox"/>
B(II) - Regional Squad Training held outside HK	<input type="checkbox"/>	D(I) - Official Training Programme held outside HK	<input type="checkbox"/>
D(II) - Meeting / conference held outside HK	<input checked="" type="checkbox"/>		

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

Name of Programme: 2012 IIHF Semi Annual and General Congress

Period / Date of Programme: 23 Sept - 1 Oct 2012

Period of Stay: 24 - 30 Sept 2012

Venue / Destination: Tokyo, Japan

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	0	0	
No. of Teams	0	0	
No. of Officials	2	3	

II. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
To understand and to be involved in the Asian and world ice hockey development	Met	Attended the Asian Meeting especially for all Asian countries/ regions to understand the direction of development of ice hockey in world wide.

(For category A(I) programmes, please also complete the Report on International Events held outside Hong Kong)



III. Statement of Account

(A) <u>Expenditure Met by LCSD</u>	<u>Actual Expenditure</u> (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging			
1. Accommodation	JPY 114,600 @ JPY 0.0992 - 1 HKD at HK Monetary Authority on May 2012 x 1 person	11,368.32	
2. Air Fare	\$1,150/person x 1 persons	1,150.00	
3. Meal Allowance	JPY 2,696 @ JPY 0.0992 - 1 HKD at HK Monetary Authority on May 2012 x 1 person	267.44	
4. Other Items			
	Sub-total:	12,785.76	0.00
II. Staff Remuneration			
1.			
2.			
	Sub-total:	0.00	0.00
III. Printing & Publicity			
IV. Event Related Expenses			
1. Insurance	\$250/person x 2 persons	500.00	
	Total(A):	13,285.76	0.00
(B) <u>Expenditure Met by NSA/Sponsors:</u>			
1.			
2.			
	Total (B):	0.00	
	Grand Total Expenditure (A) + (B):	13,285.76	
(C) <u>Income:</u>			
(Estimated Amount)	<u>Actual Income (HK\$)</u>		
1. Entry Fee: (\$_____)			
2. Admission Fee: (\$_____)			
Total: (\$_____)	Total Income (C):	0.00	
	(A) Expenditure met by LCSD:	13,285.76	
	(C) Income:	0.00	
	Maximum Subvention Level:	70%	
	Total Recommended Subvention:	For LCSD's input	


If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:



This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type	x		
(b) Air fare has been restricted to economy class	x		
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			n/a
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate			n/a

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature : 
Name: YIP SIU YIN



Association's Chop

Post : Chairman/Vice-chairman/President/
Vice-president/Treasurer/
Other*: _____ (Please specify)

Date: 28/11/2012

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report:

2. Overall Assessment of the Programme:

Outstanding ☐ Very ☐ Satisfactory ☐ Unsatisfactory ☐ Poor ☐
Satisfactory

3. Suggestion / General Remark: _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____
ALM II / I / LM *

Date : _____

Signature of supervisor : _____
LM / SLM *

Date : _____



Name of NSA: HongKong Ice Hockey Association Limited

Statement of Use of Reserve Fund (Statement 4)

For the Financial Year Ended 31st March, 2013

Description of Item/Programme	Approved Amount (HK\$)	Actual Expenditure (HK\$)	Savings (HK\$)
(A) Use of Reserve Fund Approved in 2010-11			
Personnel Expenses			
N/A			
Personnel Expenses Sub-total			
Office Expenses			
N/A			
Office Expenses Sub-total			
Programme Expenses			
N/A			
Programme Expenses Sub-total			
Use of Reserve Fund 2010-11 Total			
(B) Use of Reserve Fund Approved in 2011-12			
Personnel Expenses			
N/A			
Personnel Expenses Sub-total			
Office Expenses			
N/A			
Office Expenses Sub-total			
Programme Expenses			
N/A			
Programme Expenses Sub-total			
Use of Reserve Fund 2011-12 Total			
(C) Use of Reserve Fund Approved in 2012-13			
Personnel Expenses			
N/A			
Personnel Expenses Sub-total	-	-	-
Office Expenses			
Procurement of office equipment	42,371	35,233	7,138
Office Expenses Sub-total	42,371	35,233	7,138
Programme Expenses			
N/A	-	-	-
Programme Expenses Sub-total	-	-	-
Use of Reserve Fund 2012-13 Total	42,371	35,233	7,138
Total for Approved Use of Reserve Fund:	42,371	35,233	7,138

W.P. Cheng S.H.

Auditor's Chop & Signature



Name of NSA: HongKong Ice Hockey Association Limited

Statement of Changes in Reserve Fund Balance as at 31st March, 2013 (Statement 5)

	HK\$	HK\$
LCSD Approved Cumulative Balance of Reserve Fund as at 31st March, 2012		230,832
Savings for subvention for year 2012-13		
Personnel Expenses (per Statement 1)	50,632	
Office Expenses (per Statement 2)	95,000	
Programme Expenses (per Statement 3)	123,466	
Bank interest generated from LCSD Subvention	76	
Sub-total	269,174	
Savings for cross-year programmes brought forward from 2011-12 (per Statement 3)	-	
Savings for approved use of Reserve Fund (per Statement 4)	7,138	
Total savings	276,312	
Less: Extra savings arising from the excess of savings for the year 2012-13 over Reserve Fund Ceiling		
Total subvention for the year 2012-13	1,041,670	
Reserve Fund Ceiling for the year 2012-13	260,418	
	15,894	
Reserve Fund for the year 2012-13		260,418
Total Deposited Reserve Fund		491,250
Less: Use of Reserve Fund approved for 2012-13		42,371
		448,879
Less: Extra savings arising from the excess of Total Deposited Reserve Fund over Reserve Fund Ceiling		
Reserve Fund Ceiling for the year 2012-13	260,418	
Extra savings	188,461	
		188,461
Closing Balance of Reserve Fund as at 31st March, 2013		260,418
Less: Use of Reserve Fund approved for years after 2012-13		-
Available Amount of Reserve Fund as at 31st March, 2013		260,418

Wp Cheng Shu

Auditor's Chop & Signature



Name of NSA: HongKong Ice Hockey Association Limited

Statement of Use of Extra Savings for 2008-09 and 2009-10 (Statement 6)

For the Financial Year Ended 31st March, 2013

Description of Item/Programme	Approved Amount (HK\$)	Actual Expenditure (HK\$)	Unspent Balance (HK\$)
Personnel Expenses			
Administrative Assistant (Full time)	132,804	132,804	-
Personnel Expenses Sub-total	132,804	132,804	-
Office Expenses			
N/A			
Office Expenses Sub-total			
Programme Expenses			
N/A			
Programme Expenses Sub-total			
Total	132,804	132,804	-

Wp Cheng Kh



Auditor's Chop & Signature