

K.P. CHENG & CO.

Certified Public Accountants

鄭錦波會計師事務所

HONGKONG ICE HOCKEY ASSOCIATION LIMITED

ANNUAL RETURN

FOR THE YEAR ENDED 31ST MARCH, 2014

Hong Kong Office:

Room 2109-11, 21/F., Shui On Centre, 6-8 Harbour Road, Wanchai, Hong Kong, P.R.C.

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HONGKONG ICE HOCKEY ASSOCIATION LIMITED
ANNUAL RETURN
FOR THE YEAR ENDED 31ST MARCH, 2014

CONTENTS

	<u>Pages</u>
CHAIRMAN'S AND HON TREASURER'S CERTIFICATE	1
INDEPENDENT AUDITORS' REPORT	2 - 3
SUMMARY OF CASH SUBVENTION UNDER THE SPORTS SUBVENTION SCHEME OF LCSD	4
STATEMENT 1 - STATEMENT OF PERSONNEL EXPENSES	5
STATEMENT 2 - STATEMENT OF OFFICE EXPENSES	6
STATEMENT 3 - STATEMENT OF PROGRAMME EXPENSES	7 - 67
STATEMENT 4 - STATEMENT OF USE OF RESERVE FUND	68 - 72
STATEMENT 5 - STATEMENT OF CHANGES IN RESERVE FUND BALANCE	73

HONGKONG ICE HOCKEY ASSOCIATION LIMITED

ANNUAL RETURN

FOR THE YEAR ENDED 31ST MARCH, 2014

Chairman's and Hon Treasurer's Certificate

To: The Executive Committee

We certify that the Annual Return which comprises:

- Summary of Cash Subvention under the Sports Subvention Scheme of LCSD
- Statement of Personnel Expenses (Statement 1)
- Statement of Office Expenses (Statement 2)
- Statement of Programme Expenses (Statement 3)
- Statement of Use of Reserve Fund (Statement 4)
- Statement of Change in Reserve Fund Balance (Statement 5)

for the year ended 31st March, 2014 are true and correct and have been complied with the requirement stipulated in the Subvention Agreement, handbook for National Sports Associations published and amended by LCSD from time to time, the Code of Conduct and Procurement Guidelines which the Association has deposited with the Government.



Vice President
Kan Yeung Kit

28 OCT 2014

Date



Hon Treasurer
Fung Kwai Yau



Association's Chop

K.P. CHENG & CO.

Certified Public Accountants

鄭錦波會計師事務所

INDEPENDENT AUDITORS' REPORT TO THE EXECUTIVE COMMITTEE OF HONGKONG ICE HOCKEY ASSOCIATION LIMITED ("THE ASSOCIATION")

We have been engaged to conduct a reasonable assurance examination on the accompanying Association's Annual Accounts of the subvention and the reserve fund on pages 4 to 73 (attached herewith) for the year ended 31st March, 2014, which have been prepared by the Executive Committee of the Association in connection with the requirements of the Leisure and Cultural Services Department ("LCSD") of the Government of the Hong Kong Special Administrative Region ("the Government").

RESPECTIVE RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE AND AUDITORS

The Executive Committee of the Association is responsible for the preparation of the accompanying Annual Accounts and for ensuring that they have been properly prepared from the books and records of the Association and drawn up in compliance with the provisions of the Subvention Agreement for the year 2013-2014 made between the Government and the Association and the Auditor's Guide. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation of the accompanying Annual Accounts that are free from material misstatement, selecting and applying appropriate accounting policies. The Executive Committee is also responsible for ensuring that the Association has complied with the provisions of the Subvention Agreement, the Code of Conduct and the Procurement Guidelines which the Association has deposited with the Government.

It is our responsibility to report on whether the Annual Accounts have been drawn up in compliance with the provisions of the Subvention Agreement and the Auditor's Guide as stipulated in Clause 6(e) of the Subvention Agreement, and the Association has complied with the provisions of the Subvention Agreement as specified in the Auditor's Guide, the Code of Conduct concerning the procedural requirements in processing declaration on conflict of interests and application for acceptance of advantages and the Procurement Guidelines of the Association, based on our reasonable assurance engagement, and to report our conclusions to you, as a body, in accordance with our agreed terms of engagement.

BASIS OF CONCLUSIONS

We have conducted our work in accordance with Hong Kong Standard on Assurance Engagements 3000 "Assurance Engagements Other Than Audits or Reviews of Historical Financial Information" issued by the Hong Kong Institute of Certified Public Accountants. This Standard requires that we comply with ethical requirements and plan and conduct the assurance examination to obtain reasonable assurance whether the Annual Accounts have been properly prepared from the books and records of the Association and drawn up in all material respects in compliance with the provisions of the Subvention Agreement and the Auditor's Guide, and the Association has complied with the provisions of the Subvention Agreement as specified in the Auditor's Guide, the Code of Conduct concerning the procedural requirements in processing declaration on conflicts of interests and application for acceptance of advantages and the Procurement Guidelines of the Association.

- 2 -

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INDEPENDENT AUDITORS' REPORT TO THE EXECUTIVE COMMITTEE OF
HONGKONG ICE HOCKEY ASSOCIATION LIMITED ("THE ASSOCIATION")

BASIS OF CONCLUSIONS (CONTINUED)

We planned and conducted our reasonable assurance examination so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give our conclusions as to whether the Annual Accounts have been properly prepared from the books and records of the Association and drawn up in compliance with the provisions of the Subvention Agreement and the Auditor's Guide, and the Association has complied with the provisions of the Subvention Agreement as specified in the Auditor's Guide, the Code of Conduct concerning the procedural requirements in processing declaration on conflict of interests and application for acceptance of advantages and the Procurement Guidelines of the Association. We believe that our reasonable assurance engagement provides a reasonable basis for our conclusions.

CONCLUSIONS

In our opinion, based on the foregoing, the Annual Accounts have been properly prepared from the books and records of the Association and drawn up in compliance with the provisions of the Subvention Agreement and the Auditor's Guide, and the Association has complied with the provisions of the Subvention Agreement as specified in the Auditor's Guide, the Code of Conduct concerning the procedural requirements in processing declaration on conflict of interests and application for acceptance of advantages and the Procurement Guidelines of the Association.

USE OF THIS REPORT

This report is intended solely for the use of the Association to satisfy the provision stated in the Subvention Agreement with the LCSD and is not intended to be, and should not be, used by anyone except the Association and the LCSD for any other purpose. We agree that an original copy of this report will be provided to the Director of Leisure and Cultural Services.



K.P. Cheng & Co.
Certified Public Accountants
Hong Kong

28 OCT 2014

- 3 -

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Summary of Cash Subvention to HongKong Ice Hockey Association Limited (name of NSA)
under the Sports Subvention Scheme of Leisure and Cultural Services Department
for the Financial Year Ended 31 March 2014

	HK\$
Cash subvention from LCSD	
Original cash subvention allocated at the beginning of the financial year	
(i) Subvention for Personnel Expenses	237,174
(ii) Subvention for Office Expenses	88,500
(iii) Subvention for Programme Expenses	976,361
	1,302,035
Add: Additional subvention from LCSD	
(i) Programme Expenses - 2014 IIHF Ice Hockey Women's World Championship Division II Group B Qualification	250,000
(ii) Programme Expenses - National Squad Training Programme	1,664
(iii) Programme Expenses - Hong Kong Champions League	1,060
(iv) Programme Expenses - Referee Clinic	50
(v) Programme Expenses - Feeder Programme	720
(vi) Programme Expenses - MPF	175
	253,669
Less: Subvention netted-off for 2013-14	
(i) Programme Expenses - National Squad Training Programme	1,664
(ii) Programme Expenses - Sport Demonstration (School)	3,536
(iii) Programme Expenses - Sport Demonstration (Rink)	7,114
(iv) Programme Expenses - Hong Kong Champions League	257,910
(v) Programme Expenses - Feeder Programme	720
(vi) Programme Expenses - MPF	13,111
	284,055
Total cash subvention from LCSD for the year	1,271,649
Expenditure	
Total expenditure incurred for the year 2013-14	
(i) Personnel Expenses	219,525
(ii) Office Expenses	88,498
(iii) Programme Expenses	845,302
	1,153,325
Surplus/(Deficiency) of subvention over expenditure	118,324
Other income (i.e. other than LCSD subvention)	
(i) Bank interest generated from LCSD Subvention and reserve fund	55
Total Surplus/(Deficiency) of income over expenditure	118,379


Auditor's Chop & Signature

Name of NSA: HongKong Ice Hockey Association Limited

Statement of Personnel Expenses (Statement 1)

Subvented by the Leisure and Cultural Services Department for the Financial Year Ended 31 March 2014

Cash subvention from LCSD (Revised Allocation)

HK\$

237,174

Expenditure

(A) Expenditure met by LCSD

Approved Subvented Posts	Original Allocation (HK\$)	Revised Allocation (HK\$)			Actual Expenditure (HK\$)
		Additional Allocation	Netted-off Amount	Total Net Allocation	
1. Senior Executive Director					
2. Coaching Director					
3. Technical Executive					
4. Senior Sports Executive					
5. Sports Executive					
6. Administrative Assistant	152,754	-	-	152,754	143,306
7. Sports Executive (Part-time)					
8. Administrative Assistant (Part-time)	84,420	-		84,420	76,219
Total	237,174	-	-	237,174	219,525

(B) Expenditure met by Sponsorship/Donation/Contribution from the Association/Other Resources

-

(C) Total expenditure for Personnel Expenses (A)+(B)

219,525

Surplus/(Deficiency) of LCSD subvention over actual expenditure met by LCSD

17,649

Other income

(i) Sponsorship / Donation

(ii) Contribution from the Association/Other Resources

-

-

-

Surplus/(Deficiency) for Personnel Expenses

17,649

Savings from LCSD cash subvention

17,649


Auditor's Chop & Signature

Name of NSA: HongKong Ice Hockey Association Limited

Statement of Office Expenses (Statement 2)

Subvented by the Leisure and Cultural Services Department for the Financial Year Ended 31 March 2014

Cash subvention from LCSD (Revised Allocation) HK\$
88,500

Expenditure

(A) Expenditure Met by LCSD

Expenses	Original Allocation (HK\$)	Revised Allocation (HK\$)			Actual Expenditure (HK\$)	Estimated Subsidy (HK\$)
		Additional Allocation	Netted-off Amount	Total Net Allocation		
Administration Expenses						
- utilities					9,600	9,600
- telephone/fax/IDD					4,884	4,884
- license fee					450	450
- newspapers/periodicals advertisements					51	51
- photocopying charges					563	563
- stamps and postage					132	132
- stationery						
- transportation					1,762	1,762
- legal fee					15,825	15,825
Sub-total of Administration Expenses	30,000	-	-	30,000	33,267	33,267
Rent and Rates	-					
Audit Fee	41,250			41,250	41,250	41,250
Insurance Premium Fee	17,250			17,250	13,981	13,981
Total	88,500	-	-	88,500	88,498	88,498

(B) Expenditure met by Sponsorship/Donation/Contribution from the Association/Other Resources -

(C) Total expenditure for Office Expenses (A)+(B) 88,498

Surplus/(Deficiency) of LCSD subvention over actual expenditure met by LCSD 2


Other income

(i) Sponsorship / Donation -

(ii) Contribution from the Association/Other Resources -

Surplus/(Deficiency) for Office Expenses 2

Savings from LCSD subvention 2


Auditor's Chop & Signature

Name of NSA: HongKong Ice Hockey Association Limited

Statement of Programme Expenses (Statement 3)

Subvented by the Leisure and Cultural Services Department for the Financial Year Ended 31 March 2014

(I) Allocation for 2013-14

HK\$

Cash subvention from LCSD (Revised Allocation)

945,975

Expenditure

(A) Expenditure Met by LCSD

Programme	Original Cash Subvention (HK\$)	Revised Allocation (HK\$)			Actual Expenditure (HK\$)	Subvented Expenditure (HK\$)	Estimated Subsidy (HK\$)	Savings (if any) (HK\$)	
		Additional Allocation	Netted-off Amount	Total Net Allocation					
COMPLETED PROGRAMMES									
<u>Cat A(I) International Event Held Outside Hong Kong</u>									
(a) 2014 IIHF Challenge Cup of Asia					220,627	130,627	130,627		Appendix 3.01
(b) Shenzhen, Hong Kong & Macau Ice Hockey League - Shenzhen Stop					10,583	6,683	6,683		Appendix 3.02
(c) Shenzhen, Hong Kong & Macau Ice Hockey League - Macau Stop					10,469	8,269	8,269		Appendix 3.03
Cat A(I) Sub-total	211,653	-	-	211,653	241,679	145,579	145,579	66,074	
Category A Sub-total	211,653	-	-	211,653	241,679	145,579	145,579	66,074	
<u>Cat B(I) National/Junior Squad Training Programme</u>									
(a) National Squad Training (U18)					90,071	18,071	18,071		Appendix 3.04
(b) National Squad Training (Men)					314,321	168,521	168,521		Appendix 3.05
(c) National Squad Training (Women)					86,506	53,506	53,506		Appendix 3.06
Cat B(I) Sub-total	255,553	1,664	1,664	255,553	490,898	240,098	240,098	15,455	
Category B Sub-total	255,553	1,664	1,664	255,553	490,898	240,098	240,098	15,455	
<u>Cat C(I) Training Programme</u>									
(a) Feeder Enhancement Programmes	147,740	-	-	147,740	266,982	132,582	132,582	15,158	Appendix 3.07
Cat C(I) Sub-total	147,740	-	-	147,740	266,982	132,582	132,582	15,158	
<u>Cat C(II) School Sports Programme</u>									
(a) Sport Demonstration (School)	4,520	-	3,536	984	1,704	984	984	-	Appendix 3.08
(a) Sport Demonstration (Rink)	12,660	-	7,114	5,546	10,346	5,546	5,546	-	Appendix 3.09
Cat C(II) Sub-total	17,180	-	10,650	6,530	12,050	6,530	6,530	-	
<u>Cat C(III) Local Competition</u>									
(a) Hong Kong Champions League	256,850	1,060	257,910	-	-	-	-	-	
Cat C(III) Sub-total	256,850	1,060	257,910	-	-	-	-	-	
Category C Sub-total	421,770	1,060	268,560	154,270	279,032	139,112	139,112	15,158	
<u>Cat D(I) Training Programme for Officials</u>									
(a) 球證訓練班 (Referee Clinic)	6,248	50	-	6,298	7,000	4,900	4,900	1,398	Appendix 3.10
Cat D(I) Sub-total	6,248	50	-	6,298	7,000	4,900	4,900	1,398	
<u>Cat D(II) Meeting/Conference</u>									
(a) 2013 IIHF Annual Congress					11,866	8,306	8,306		Appendix 3.11
(b) 2013 IIHF Asia Strategic Planning Group Meeting					13,600	9,520	9,520		Appendix 3.12
(c) 2013 IIHF Semi Annual and General Congress					14,377	10,064	10,064		Appendix 3.13
Cat D(II) Sub-total	26,430	-	-	26,430	39,843	27,890	27,828	(1,398)	
Category D Sub-total	32,678	50	-	32,728	46,843	32,790	32,728	-	
<u>Additional fund for programme activity</u>									
(a) 2014 IIHF Ice Hockey Women's World Championship Division II Group B Qualification									
Sub-total	-	250,000	-	250,000	544,436	384,436	250,000	-	Appendix 3.14
	-	250,000	-	250,000	544,436	384,436	250,000	-	

Programme	Original Cash Subvention (HK\$)	Revised Allocation (HK\$)			Actual Expenditure (HK\$)	Subvented Expenditure (HK\$)	Estimated subsidy (HK\$)	Savings (if any) (HK\$)
		Additional Allocation	Netted-off Amount	Total Net Allocation				
AA (Part-time) for Feeder Programmes	40,200	720	720	40,200	36,214	36,214	36,214	3,986
MPF Contribution for Part-time Officials	14,507	175	13,111	1,571	1,571	1,571	1,571	-
Completed Programmes Total	976,361	253,669	284,055	945,975	1,640,673	979,800	845,302	100,673
UNCOMPLETED/CROSS-YEAR PROGRAMMES								
Uncompleted and carried forward to 2014-15								
N/A								
Uncompleted/Cross Year Programmes Total								

Name of NSA: HongKong Ice Hockey Association Limited

Statement of Programme Expenses (Statement 3)

Subvented by the Leisure and Cultural Services Department for the Financial Year Ended 31 March 2014

	HK\$
Expenditure met by LCSD Total	845,302
(B) Expenditure met by Sponsorship/Donation/Contribution from the Association/Other Resources	-
(C) Total expenditure for Programme Expenses (A)+(B)	845,302
Surplus/(Deficiency) of LCSD subvention allocated in 2013-14 over actual expenditure met by LCSD	100,673
Other income	
(i) Entry fee / Admission fee	-
(ii) Sponsorship / Donation	-
(ii) Contribution from the Association/Other Resources	-
Surplus/(Deficiency) of income for Programme Expenses	100,673

(II) Cross-year Programmes Brought Forward from 2012-13

Programme	Original Cash Subvention (HK\$)	Revised Allocation (HK\$)			Actual Expenditure (HK\$)	Subvented Expenditure (HK\$)	Subsidy Approved by LCSD	Savings (if any) (HK\$)
		Additional Allocation	Netted-off Amount	Total Net Allocation				
Brought forward from 2012-13 and completed								
N/A								
Cross Year Programmes Total	-	-	-	-	-	-	-	-


Auditor's Chop & Signature

Programme Report (Events Held Outside Hong Kong)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I)-International Events held outside HK ☒ B(I)-National/Junior Squad Training held outside HK ☐
 B(II)-Regional Squad Training held outside HK ☐ D(I)-Official Training Programme held outside HK ☐
 D(II) - Meeting/conference held outside HK ☐

(Please tick ☐ as appropriate)

Name of National Sports Association: Hong Kong Ice Hockey Association

I.Event Particulars

Name of Programme: 國際冰球聯合會亞洲冰球挑戰盃 (每年一度)
2014 IIHF Challenge Cup of Asia

Period / Date of Programme: 16/03/2014-22/03/2014

Period of Stay: 14/03/2014-24/03/2014

Venue / Destination: Abu Dhabi

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	22	21	
No. of Teams	6	6	
No. of Officials	4	5	

II.Achievement of Targets

Performance Target	Target met (Y) / not met (N)	Reasons / Remarks
前3名	N	Our team miss the top 3 players which are played in first line of the team.

III.Statement of Account

(A) Expenditure Met by LCSD	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I.Board & Lodging			
Local transport fare to and from airport	280.00 (Other: HKD/trip) x 2.00 (Other: trip)	560.00	0.00
Accommodation- Other Countries	13,960.05 (Other: lump sum)	13,960.05	0.00
Overseas transportation - Air Fare (other countries within Asian Region)	5,821.00 (HKD/ person) x 26.00 (person(s))	151,346.00	0.00
Overseas internal transport	535.75 (Other: lump sum)	535.75	0.00
Meal allowance- Other Countries	14,803.62 (Other: lump sum)	14,803.62	0.00
3.Other Items			
Sub-total:		181,205.42	
II.Staff Remuneration			
Daily allowance for part-time coach / Instructor	500.00 (HKD/ day/ person) x 2.00 (person(s)) x 11.00 (day(s))	11,000.00	0.00
Sub-total:		11,000.00	
II.Printing & Publicity			
IV.Event Related Expenses		28,421.74	
Total(A):		220,627.16	220,627.16
(B)Expenditure Met by NSA/Sponsors:			

Total (B):		
Grand Total Expenditure (A) + (B):		220,627.16
(c)Income: (Estimated Amount)	Actual Income (HK\$)	
1.Entry Fee:(\$)		90,000.00
2.Admission Fee:(\$)		
	Total Income (C):	90,000.00
	(A) Expenditure met by LCSD:	220,627.16
	(C) Income:	90,000.00
	Maximum Subvention Level:	90%
	Total Recommended Subvention:	130,627.16

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type	√		
(b) Air fare has been restricted to economy class	√		
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			N.A.
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	√		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature :

Name:

Association's Chop

Post :Chairman/Vice-chairman/President/

Vice-president/Treasurer/

Other*:

(Please specify)

Date:

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

☐ Outstanding

☐ Very Satisfactory

☐ Satisfactory

☐ Unsatisfactory

☐ Poor

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

ALM II / I / LM

Date:

Signature of supervisor :

LM / SLM*

Date:

Report on International Events held outside Hong Kong

1.Aims and Objectives

To gain more experience in the world championship.

2.Scale & Level of Event

No. of participating countries: 6

No. of participants (including officials and athletes): 200

Sanctioned by: International Federation ☒ /Asian Federation ☐ /Others ☐

Frequency: every once every year year

3.Logistic Arrangements

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

4.Organization of Event

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

5.Performance of Athletes

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

6.Performance of Coaches

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

7.Official Results (please attach the official results of team/individual athletes with events entered, if any)

Final Ranking

1. Chinese Taipei
2. UA Emirates
3. Mongolia
4. Thailand
5. Hong Kong
6. Kuwait

Individual Award

Best Players of Each Team Selected by Coaches:
KEUNG Emerson Kwokway (HKG)

Best Player of the Game selected by the Team:
KEUNG Emerson Kwokway
MA Julian
TAM Arthur Kong Chee
SHAM Alvin
CHOI Terry

8.Participants' Feedback

9.Any observations that can be applicable in Hong Kong

10.Overall Comments on Effectiveness of the Programme

Programme Report (Events Held Outside Hong Kong)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I)-International Events held outside HK ☒ B(I)-National/Junior Squad Training held outside HK ☐
 B(II)-Regional Squad Training held outside HK ☐ D(I)-Official Training Programme held outside HK ☐
 D(II) - Meeting/conference held outside HK ☐

(Please tick 0 as appropriate)

Name of National Sports Association: Hong Kong Ice Hockey Association

I.Event Particulars

Name of Programme: 深港澳冰球聯賽 - 深圳站 (每年一度)
 Shenzhen, Hong Kong & Macau Ice Hockey League - Shenzhen Stop

Period / Date of Programme: 01/12/2013-01/12/2013

Period of Stay: 01/12/2013-01/12/2013

Venue / Destination: 深圳

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	22	13	
No. of Teams	1	1	
No. of Officials	4	4	

II.Achievement of Targets

Performance Target	Target met (Y) / not met (N)	Reasons / Remarks
冠軍	N	It's the youth movement. We are trying to use many more players to gain experience for future championships.

III.Statement of Account

(A) Expenditure Met by LCSD	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I.Board & Lodging			
Others	5,000.00 (Other: shuttle Bus) x 1.00 (Other: round trip)	5,000.00	0.00
3.Other Items			
Sub-total:		5,000.00	
II.Staff Remuneration			
			0.00
Sub-total:			
II.Printing & Publicity			
IV.Event Related Expenses		5,583.00	
Total(A):		10,583.00	10,583.00
(B)Expenditure Met by NSA/Sponsors:			
Total (B):			
Grand Total Expenditure (A) + (B):			10,583.00
(c)Income: (Estimated Amount)	Actual Income (HK\$)		
1.Entry Fee:(\$)			3,900.00
2.Admission Fee:(\$)			
	Total Income (C):		3,900.00
	(A) Expenditure met by LCSD:		10,583.00
	(C) Income:		3,900.00
	Maximum Subvention Level:		90%
	Total Recommended Subvention:		6,683.00

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type	√		
(b) Air fare has been restricted to economy class	√		
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			N.A.
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	√		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature :

Name:

Association's Chop

Post :Chairman/Vice-chairman/President/

Vice-president/Treasurer/

Other*:

(Please specify)

Date:

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

☐ Outstanding

☐ Very Satisfactory

☐ Satisfactory

☐ Unsatisfactory

☐ Poor

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

Date:

ALM II / I / LM

Signature of supervisor :

Date:

LM / SLM*

Report on International Events held outside Hong Kong

1.Aims and Objectives

Exchange of Player Skills and Experience how the game should be play in a small ice surface. Target players to play together at the IIHF U18 IIHF Challenge Cup of Asia and IIHF World champions.

2.Scale & Level of Event

No. of participating countries: 3

No. of participants (including officials and athletes): 50

Sanctioned by: International Federation ☐ /Asian Federation ☐ /Others ☒ Macau Ice Hockey Federation & Shenzhen Ice Hockey Federation

Frequency: every 1 year

3.Logistic Arrangements

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

4.Organization of Event

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

5.Performance of Athletes

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

6.Performance of Coaches

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

7.Official Results (please attach the official results of team/individual athletes with events entered, if any)

Team Result :
Champion,Shenzhen
1st-runner up,Macau
2nd-runner up,Hong Kong
Prize: Best Goalie: LAROCHE Jordan john
Best player of Team Hong Kong :TAI Jeffrey Wing Cheong
成績:
第一名,深圳
第二名,澳門
第三名, 香港
獎項: 最佳守門員: LAROCHE Jordan John
最佳球員(香港隊): 戴永昌

8.Participants' Feedback

Players are positive with new learning experience and playing really hard for each other trying to make positive result happened.

9.Any observations that can be applicable in Hong Kong

Skills are learn in small area.

10. Overall Comments on Effectiveness of the Programme

Good Experience for all the players involved and how much faster they need to be to make their way into the national team, and to play on the big stage of the 2014 IIHF Competitions.

Programme Report (Events Held Outside Hong Kong)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I)-International Events held outside HK

☒

B(I)-National/Junior Squad Training held outside HK

☐

B(II)-Regional Squad Training held outside HK

☐

D(I)-Official Training Programme held outside HK

☐

D(II) - Meeting/conference held outside HK

☐(Please tick ☐ as appropriate)

Name of National Sports Association: Hong Kong Ice Hockey Association

I.Event Particulars

Name of Programme: 深港澳冰球聯賽 - 澳門站 (每年一度)
Shenzhen, Hong Kong & Macau Ice Hockey League - Macau Stop

Period / Date of Programme: 13/10/2013-13/10/2013

Period of Stay: 13/10/2013-13/10/2013

Venue / Destination: 澳門

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	22	11	
No. of Teams	1	1	
No. of Officials	4	3	

II.Achievement of Targets

Performance Target	Target met (Y) / not met (N)	Reasons / Remarks
冠軍	Y	

III.Statement of Account

(A) Expenditure Met by LCSD	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I.Board & Lodging			
Overseas transportation - Ferry to Macau (Returned)	356.00 (HKD/ person) x 13.00 (person(s)) x 1.00 (Other: round trip)	4,628.00	0.00
3.Other Items			
	Sub-total:	4,628.00	
II.Staff Remuneration			
	Sub-total:		
II.Printing & Publicity			
IV.Event Related Expenses		5,841.00	
	Total(A):	10,469.00	10,469.00
(B)Expenditure Met by NSA/Sponsors:			
	Total (B):		
	Grand Total Expenditure (A) + (B):		10,469.00
(c)Income: (Estimated Amount)	Actual Income (HK\$)		
1.Entry Fee:(\$)			2,200.00
2.Admission Fee:(\$)			
	Total Income (C):		2,200.00
	(A) Expenditure met by LCSD:		10,469.00
	(C) Income:		2,200.00
	Maximum Subvention Level:		90%
	Total Recommended Subvention:		8,269.00

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			N.A.
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate			N.A.

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature :

Name:

Association's Chop

Post :Chairman/Vice-chairman/President/

Vice-president/Treasurer/

Other*:

(Please specify)

Date:

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

☐ Outstanding

☐ Very Satisfactory

☐ Satisfactory

☐ Unsatisfactory

☐ Poor

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

ALM II / I / LM

Date:

Signature of supervisor :

LM / SLM*

Date:

Report on International Events held outside Hong Kong

1. Aims and Objectives

Exchange of Player Skills and Experience how the game should be played on a small ice surface. Target players to play together at the 2014 IIHF U18 World Championship & 2014 IIHF World Championship D3.

2. Scale & Level of Event

No. of participating countries: 3

No. of participants (including officials and athletes): 50

Sanctioned by: International Federation ☐ / Asian Federation ☐ / Others ☒ Macau Ice Hockey Federation & Shenzhen Ice Hockey Federation

Frequency: every 1 year

3. Logistic Arrangements

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

4. Organization of Event

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

5. Performance of Athletes

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

6. Performance of Coaches

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

7. Official Results (please attach the official results of team/individual athletes with events entered, if any)

Team Result成績:

Champions冠軍- Hong Kong香港

1st runners-up第二名- Macau澳門

2nd runners-up第三名 - Shenzhen深圳

Individual Award個人獎項:

Best Player最佳球員- CHENG Chung Pan, Justin鄭重彬

MVP最有價值球員- WONG Ka Ho, Ryan黃家浩

8. Participants' Feedback

Players are positive with new learning experience and playing really hard for each other trying to make positive result happened.

9. Any observations that can be applicable in Hong Kong

Skills are learned in small area.

10. Overall Comments on Effectiveness of the Programme

Good Experience for all the young players involved and how much faster they need to be to make their way into the national team, and to play on the big stage of the 2014 IIHF Competitions.

Programme Report (Local Event)

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I) - Local International Event
B(II) - Regional Squad Training
C(II) - School Sports Programme
D(I) - Official Training Programme

B(I) - National/Junior Squad Training
C(I) - Training Programme
C(III) - Local Competition

✓

(Please tick ✓ as appropriate)

Name of National Sports Association: Hong Kong Ice Hockey Association

I. Event Particulars

Name of Programme : 香港男子青少年代表隊訓練 National Squad Training (U18)
Co-organizer(s) (if :
Sponsor(s) (if any) :
Date / Period held : 01/09/2013 - 31/03/2014
Venue(s) : Mega Ice

II. Event Statistics

No. of sessions : 10
Designed : 1 Course (1.50 hr per session 10.00 no. of sessions)
Conducted : 1 Course (1.50 hr per session 10.00 no. of sessions)

If there is variation, please state the reason :

Age range of participants : From to
No. of Entries: Designed : 25 Participants ; Accepted : 24 Participants
Entries Rate : 96.00 % (no. of entries accepted / no. of entries designed)

No. of rejected (if any) :
No. of Spectators (if any)
No. of complimentary Tickets issued : (equal to % of total number of tickets)
No. of Complaint(s) received (if any) :
If yes, please specify the nature and details of complain(s) :

Details of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) / Assessment / Competitions (by division) / Others	No. of entries accepted (*participants / teams)	No. of *events / courses / matches held
Total:		

*Please delete if not applicable

III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
NIL	✓	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory	(Please state the reasons)
Availability of venues		✓		
Availability of equipment/facilities	✓			
Public response to enrolment		✓		
Competition / training / programme format		✓		
Duration of the competition / training / programme		✓		

Instructors to participants ratio

✓

In general, there will be 2 coaches which is included in a team. Therefore, only 1 coach is not sufficient to 1 national team.

Publicity

✓

Entry fees level

✓

Participants' Feedback

✓

Suggestion / Remarks:

V. Overall Assessment on the Event

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☒

Unsatisfactory ☐

Poor ☐

VI. Statement of Account

(A) Expenditure Met by LCSD (Original Allocation : \$ 0.00) (Revised Allocation : \$ 0.00)		Actual Expenditure (To be completed by NSA)		For LCSD Use
		Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging				
1. Accommodation				
2. Air Fare				
3. Other Items				
Sub-total:			0.00	
II. Staff Remuneration				
Coach/ lecturer/ instructor fee	191.00 (HKD/ hr) x 1.50 (hr(s)) x 1.00 (person(s)) x 3.00 (session(s))	859.50	0.00	
Coach/ lecturer/ instructor fee	191.00 (HKD/ hr) x 1.50 (hr(s)) x 2.00 (person(s)) x 5.00 (session(s))	2,865.00	0.00	
Sub-total:			3,724.50	
III. Printing & Publicity				
IV. Event Related Expenses				
Total(A):			90,070.50	
(B) LCSD Notional Venue Charge				
Total (B):				
(C) Expenditure Met by NSA / Sponsors:				

Total (C):		0.00
Grand Total Expenditure (A) + (B) + (C):		90,070.50
(D) Income: (Estimated Amount)	Actual Income (HK\$)	
Entry Fee (\$ 0.00)		72,000.00
Admission Fee: (\$)		
(Total: \$)	Total Income (D):	72,000.00
(A) Expenditure met by LCSD:		90,070.50
(D) Income:		72,000.00
Maximum Subvention Level:		100%
(E) Net Subvention:		18,070.50
Total Recommended Subvention (B) + (E):		18,070.50

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

The venue is changed to the MegaIce due to insufficient ice time in Dragon Centre

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)	✓		
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate		✓	The coaches are accepted the pay rate

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention

Signature: _____
Name

Association's Chop

Post: Chairman / Vice-chairman / President/
Vice-president / Treasurer /

Other*: _____ (Please specify)

Date: _____

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____
ALM II / I / LM*

Date : _____

Signature of supervisor : _____
LM / SLM*

Date : _____

Programme Report (Local Event)

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I) - Local International Event

B(II) - Regional Squad Training

C(II) - School Sports Programme

D(I) - Official Training Programme

B(I) - National/Junior Squad Training

C(I) - Training Programme

C(III) - Local Competition

(Please tick ✓ as appropriate)

Name of National Sports Association: Hong Kong Ice Hockey Association

I. Event Particulars

Name of Programme : 香港男子代表隊訓練 National Squad Training (Men)

Co-organizer(s) (if :

Sponsor(s) (if any) :

Date / Period held : 01/04/2013 - 01/03/2014Venue(s) : 西九龍中心 Mega Ice

II. Event Statistics

No. of sessions : 42Designed : 1 Course (1.50 hr per session 42.00 no. of sessions)Conducted : 1 Course (1.50 hr per session 42.00 no. of sessions)

If there is variation, please state the reason :

Age range of participants : From to

No. of Entries: Designed : 25 Participants ; Accepted : 53 ParticipantsEntries Rate : 212.00 % (no. of entries accepted / no. of entries designed)

No. of rejected (if any) :

No. of Spectators (if any)

No. of complimentary Tickets issued : (equal to % of total number of tickets)

No. of Complaint(s) received (if any) :

If yes, please specify the nature and details of complaint(s) :

Details of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) / Assessment / Competitions (by division) / Others	No. of entries accepted (*participants / teams)	No. of *events / courses / matches held
Total:		

*Please delete if not applicable

III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
NIL	✓	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory	(Please state the reasons)
Availability of venues		✓		
Availability of equipment/facilities	✓			
Public response to enrolment		✓		
Competition / training / programme format		✓		
Duration of the competition / training / programme		✓		

Instructors to participants ratio

√

In general, there will be 2 coaches which is included in a team. Therefore, only 1 coach is not sufficient to 1 national team.

Publicity

√

Entry fees level

√

Participants' Feedback

√

Suggestion / Remarks:

V. Overall Assessment on the Event

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☒

Unsatisfactory ☐

Poor ☐

VI. Statement of Account

(A) Expenditure Met by LCSD (Original Allocation : \$ 0.00) (Revised Allocation : \$ 0.00)		Actual Expenditure (To be completed by NSA)		For LCSD Use
		Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging				
I. Accommodation				
2. Air Fare				
3. Other Items				
		Sub-total:	0.00	
II. Staff Remuneration				
Coach/ lecturer/ instructor fee		191.00 (HKD/ hr) x 1.50 (hr(s)) x 1.00 (person(s)) x 50.00 (session(s))	14,325.00	0.00
		Sub-total:	14,325.00	
III. Printing & Publicity				
IV. Event Related Expenses			299,996.00	
		Total(A):	314,321.00	
(B) LCSD Notional Venue Charge				
		Total (B):		
(C) Expenditure Met by NSA / Sponsors:				

Total (C):		0.00
Grand Total Expenditure (A) + (B) + (C):		314,321.00
(D) Income: (Estimated Amount)	Actual Income (HKS)	
Entry Fee (\$ 0.00)		145,800.00
Admission Fee: (\$)		
(Total: \$)	Total Income (D):	145,800.00
(A) Expenditure met by LCSD:		314,321.00
(D) Income:		145,800.00
Maximum Subvention Level:		100%
(E) Net Subvention:		168,521.00
Total Recommended Subvention (B) ÷ (E):		168,521.00

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

The venue is changed to the MegaIce due to insufficient ice time in Dragon Centre

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)	✓		
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	✓		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention

Signature: _____
Name

Association's Chop

Post: Chairman / Vice-chairman / President/
Vice-president / Treasurer /

Other*: _____ (Please specify)

Date: _____

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

ALM II / I / LM*

Date :

Signature of supervisor :

LM / SLM*

Date :

Programme Report (Local Event)

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I) - Local International Event
B(II) - Regional Squad Training
C(II) - School Sports Programme
D(II) - Official Training Programme

B(II) - National/Junior Squad Training
C(I) - Training Programme
C(III) - Local Competition

✓

(Please tick ✓ as appropriate)

Name of National Sports Association: Hong Kong Ice Hockey Association

I. Event Particulars

Name of Programme : 香港女子代表隊訓練 National Squad Training (Women)
Co-organizer(s) (if :
Sponsor(s) (if any) :
Date / Period held : 01/11/2013 - 01/02/2014
Venue(s) : Mega Ice

II. Event Statistics

No. of sessions : 5
Designed : 1 Course (1.50 hr per session 5.00 no. of sessions)
Conducted : 1 Course (1.50 hr per session 5.00 no. of sessions)

If there is variation, please state the reason :

Age range of participants : From to
No. of Entries: Designed : 25 Participants ; Accepted : 22 Participants
Entries Rate : 88.00 % (no. of entries accepted / no. of entries designed)

No. of rejected (if any) :
No. of Spectators (if any)
No. of complimentary Tickets issued : (equal to % of total number of tickets)
No. of Complaint(s) received (if any) :
If yes, please specify the nature and details of complaint(s) :

Details of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) / Assessment / Competitions (by division) / Others	No. of entries accepted (*participants / teams)	No. of *events / courses / matches held
Total:		

*Please delete if not applicable

III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
NIL	✓	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory	(Please state the reasons)
Availability of venues		✓		
Availability of equipment/facilities	✓			
Public response to enrolment	✓			
Competition / training / programme format		✓		
Duration of the competition / training / programme		✓		

Instructors to participants ratio

✓

In general, there will be 2 coaches which is included in a team. Therefore, only 1 coach is not sufficient to 1 national team.

Publicity

✓

Entry fees level

✓

Participants' Feedback

✓

Suggestion / Remarks:

V. Overall Assessment on the Event

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☒

Unsatisfactory ☐

Poor ☐

VI. Statement of Account

(A) Expenditure Met by LCSD (Original Allocation : \$ 0.00) (Revised Allocation : \$ 0.00)	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging			
1. Accommodation			
2. Air Fare			
3. Other Items			
	Sub-total:	0.00	
II. Staff Remuneration			
Coach/ lecturer/ instructor fee	191.00 (HKD/ hr) x 1.50 (hr(s)) x 2.00 (person(s)) x 5.00 (session(s))	2,865.00	0.00
	Sub-total:	2,865.00	
III. Printing & Publicity			
IV. Event Related Expenses		83,641.00	
	Total(A):	86,506.00	
(B) LCSD Notional Venue Charge			
	Total (B):		
(C) Expenditure Met by NSA / Sponsors:			

Total (C):		0.00
Grand Total Expenditure (A) + (B) + (C):		86,506.00
(D) Income: (Estimated Amount)	Actual Income (HK\$)	
Entry Fee (\$ 0.00)		33,000.00
Admission Fee: (\$)		
(Total: \$)	Total Income (D):	33,000.00
(A) Expenditure met by LCSD:		86,506.00
(D) Income:		33,000.00
Maximum Subvention Level:		100%
(E) Net Subvention:		53,506.00
Total Recommended Subvention (B) + (E):		53,506.00

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

The venue is changed to the MegaIce due to insufficient ice time in Dragon Centre

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)	✓		
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate		✓	The coaches are accepted the pay rate

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention

Signature: _____
Name

Association's Chop

Post: Chairman / Vice-chairman / President/
Vice-president / Treasurer /

Other*: _____ (Please specify)

Date: _____

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

ALM II / I / LM*

Date :

Signature of supervisor :

LM / SLM*

Date :

Programme Report (Local Event)

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I) - Local International Event

B(II) - Regional Squad Training

C(II) - School Sports Programme

D(I) - Official Training Programme

(Please tick ✓ as appropriate)

B(I) - National/Junior Squad Training

C(I) - Training Programme

C(III) - Local Competition

✓

Name of National Sports Association: Hong Kong Ice Hockey Association

I. Event Particulars

Name of Programme : Junior Feeder Programme 2013/14 青少年梯隊冰球計劃 Feeder Enhancement Programmes

Co-organizer(s) (if :

Sponsor(s) (if any) :

Date / Period held : 05/10/2013 - 09/02/2014Venue(s) : MegaIce

II. Event Statistics

No. of sessions : 32Designed : 4 Course (1.50 hr per session 8.00 no. of sessions)Conducted : 4 Course (1.50 hr per session 8.00 no. of sessions)

If there is variation, please state the reason :

Age range of participants : From to

No. of Entries: Designed : 4 Teams ; Accepted : 4 TeamsEntries Rate : 100.00 % (no. of entries accepted / no. of entries designed)

No. of rejected (if any) :

No. of Spectators (if any)

No. of complimentary Tickets issued : (equal to % of total number of tickets)

No. of Complaint(s) received (if any) :

If yes, please specify the nature and details of complain(s) :

Details of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) /Assessment / Competitions (by division) / Others	No. of entries accepted (*participants / teams)	No. of *events / courses /matches held
Selection	0	0
Training Course-Elementary	0	0
Training Course-Intermediate	0	0
Training Course-Advanced	56	4
Competition	0	0
Assessment	0	0
Total:	56	4

*Please delete if not applicable

III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
推廣及發展更多本地具潛質冰球員，並為他們提供更多專業訓練及交流技術機會	✓	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory	(Please state the reasons)
Availability of venues		√		
Availability of equipment/facilities		√		
Public response to enrolment		√		
Competition / training / programme format		√		
Duration of the competition / training / programme		√		
Instructors to participants ratio		√		
Publicity		√		
Entry fees level		√		
Participants' Feedback		√		
Suggestion / Remarks:				

V. Overall Assessment on the Event

Outstanding ☐ Very Satisfactory ☒ Satisfactory ☐ Unsatisfactory ☐ Poor ☐

VI. Statement of Account

(A) Expenditure Met by LCSD (Original Allocation : \$ 147,740.00) (Revised Allocation : \$ 147,740.00)	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging			
1. Accommodation			
2. Air Fare			
3. Other Items			
	Sub-total:	0.00	
II. Staff Remuneration			
Coach/ lecturer/ instructor fee - Instructors (Advanced)	200.00 (HKD/hr) x 1.50 (hr(s)) x 22.00 (Other: times)	6,600.00	0.00
Coach/ lecturer/ instructor fee - Assistant Instructors (Advanced)	0.00 (HKD/hr) x 0.00 (hr(s)) x 0.00 (Other: sess) x 0.00 (Other: crs) x 0.00 (Other: phs)	0.00	0.00
Official fee- Official	0.00 (hr(s)) x 0.00 (hr(s)) x 0.00 (Other: age group) x 0.00 (session(s))	0.00	0.00
	Sub-total:	6,600.00	
III. Printing & Publicity			
IV. Event Related Expenses		260,381.50	
	Total(A):	266,981.50	
(B) LCSD Notional Venue Charge			
	Total (B):		

(C) Expenditure Met by NSA / Sponsors:			

Total (C):		0.00
Grand Total Expenditure (A) + (B) + (C):		266,981.50
(D) Income: (Estimated Amount)	Actual Income (HK\$)	
Entry Fee (\$ 90,000.00)		134,400.00
Admission Fee: (\$)		
(Total: \$)	Total Income (D):	134,400.00
(A) Expenditure met by LCSD:		266,981.50
(D) Income:		134,400.00
Maximum Subvention Level:		85%
(E) Net Subvention:		132,581.50
Total Recommended Subvention (B) + (E):		132,581.50

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

Dragon Centre cannot provided the ice time for the feeder programme and only MegaIce can provide the venue to HKIHA. Therefore, the final plan has been changed.

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)	✓		
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	✓		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention

Signature: _____

Name

Association's Chop

Post: Chairman / Vice-chairman / President/

Vice-president / Treasurer /

Other*: _____ (Please specify)

Date: _____

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

ALM II / I / LM*

Date :

Signature of supervisor :

LM / SLM*

Date :

Programme Report (Local Event)

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I) - Local International Event
B(II) - Regional Squad Training
C(II) - School Sports Programme
D(I) - Official Training Programme

✓

B(I) - National/Junior Squad Training
C(I) - Training Programme
C(III) - Local Competition

(Please tick ✓ as appropriate)

Name of National Sports Association: Hong Kong Ice Hockey Association

I. Event Particulars

Name of Programme : Ice Hockey Demonstration (school venue) 冰球運動示範 Sport Demonstration (School)
Co-organizer(s) (if :
Sponsor(s) (if any) :
Date / Period held : 01/04/2013 - 31/03/2014
Venue(s) : school venue

II. Event Statistics

No. of sessions : 10
Designed : 10 Course (1.00 hr per session 10.00 no. of sessions)
Conducted : 3 Course (1.00 hr per session 3.00 no. of sessions)

If there is variation, please state the reason :

Not enough instructor for coaching the school programme

Age range of participants : From to

No. of Entries: Designed : 10 Teams : Accepted : 3 Teams

Entries Rate : 30.00 % (no. of entries accepted / no. of entries designed)

No. of rejected (if any) :

No. of Spectators (if any)

No. of complimentary Tickets issued : (equal to % of total number of tickets)

No. of Complaint(s) received (if any) :

If yes, please specify the nature and details of complaint(s) :

Details of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) / Assessment / Competitions (by division) / Others	No. of entries accepted (*participants / teams)	No. of *events / courses / matches held
Total:		

*Please delete if not applicable

III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
運動示範	✓	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory	(Please state the reasons)
Availability of venues		✓		
Availability of equipment/facilities		✓		
Public response to enrolment	✓			
Competition / training / programme format		✓		
Duration of the competition / training / programme		✓		
Instructors to participants ratio		✓		

Publicity ✓
 Entry fees level ✓
 Participants' Feedback ✓
 Suggestion / Remarks:

V. Overall Assessment on the Event

Outstanding ☐ Very Satisfactory ☐ Satisfactory ☒ Unsatisfactory ☐ Poor ☐

VI. Statement of Account

(A) Expenditure Met by LCSD (Original Allocation : \$ <u>4,520.00</u>) (Revised Allocation : \$ <u>4,520.00</u>)	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging			
1. Accommodation			
2. Air Fare			
3. Other Items			
	Sub-total:	0.00	
II. Staff Remuneration			
Organizer	74.00 (HKD/hr) x 2.00 (Hour) x 3.00 (Other: sessions)	444.00	0.00
Intermediate Instructor	196.00 (HKD/hr) x 3.00 (Other: sessions)	588.00	0.00
Assistant Intermediate Instructor	98.00 (HKD/hr) x 3.00 (Other: sessions)	294.00	0.00
	Sub-total:	1,326.00	
III. Printing & Publicity			
IV. Event Related Expenses		378.00	
	Total(A):	1,704.00	
(B) LCSD Notional Venue Charge			
	Total (B):		
(C) Expenditure Met by NSA / Sponsors:			

Total (C):		0.00
Grand Total Expenditure (A) + (B) + (C):		1,704.00
(D) Income: (Estimated Amount)	Actual Income (HK\$)	
Entry Fee (\$ 2,400.00)		720.00
Admission Fee: (\$)		
(Total: \$)	Total Income (D):	720.00
(A) Expenditure met by LCSD:		1,704.00
(D) Income:		720.00
Maximum Subvention Level:		70%
(E) Net Subvention:		984.00
Total Recommended Subvention (B) + (E):		984.00

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:
To reduce the fee of transportation of equipment

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)	✓		
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	✓		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention

Signature: _____
Name

Association's Chop

Post: Chairman / Vice-chairman / President/
Vice-president / Treasurer /

Other*: _____ (Please specify)

Date: _____

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____
ALM II / I / LM*

Date : _____

Signature of supervisor : _____
LM / SLM*

Date : _____

Programme Report (Local Event)

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I) - Local International Event

B(II) - Regional Squad Training

C(II) - School Sports Programme

D(I) - Official Training Programme

(Please tick ✓ as appropriate)

B(I) - National/Junior Squad Training

C(I) - Training Programme

C(III) - Local Competition

Name of National Sports Association:

Hong Kong Ice Hockey Association

I. Event Particulars

Name of Programme : Ice Hockey Demonstration (ice rink) 冰球運動示範 Sport Demonstration (Rink)
 Co-organizer(s) (if :
 Sponsor(s) (if any) :
 Date / Period held : 01/04/2013 - 31/03/2014
 Venue(s) : sky rink, dragon centre

II. Event Statistics

No. of sessions : 13
 Designed : 30 Course (1.00 hr per session 30.00 no. of sessions)
 Conducted : 13 Course (1.00 hr per session 13.00 no. of sessions)

If there is variation, please state the reason :

No ice time or no instructor is available for attending the SSP

Age range of participants : From to

No. of Entries: Designed : 30 Teams ; Accepted : 16 TeamsEntries Rate : 53.33 % (no. of entries accepted / no. of entries designed)

No. of rejected (if any) :

No. of Spectators (if any)

No. of complimentary Tickets issued : (equal to % of total number of tickets)

No. of Complaint(s) received (if any) :

If yes, please specify the nature and details of complaint(s) :

Details of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) / Assessment / Competitions (by division) / Others	No. of entries accepted (*participants / teams)	No. of *events / courses / matches held
Total:		

*Please delete if not applicable

III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
promote Ice Hockey	✓	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory	(Please state the reasons)
Availability of venues			✓	<u>Not enough ice time</u>
Availability of equipment/facilities		✓		
Public response to enrolment	✓			
Competition / training / programme format		✓		
Duration of the competition / training / programme		✓		
Instructors to participants ratio			✓	<u>Not enough instructor for preparing the equipments to the students and the ratio is not enough in the ice rink</u>

Publicity √
 Entry fees level √
 Participants' Feedback √
 Suggestion / Remarks:

V. Overall Assessment on the Event

Outstanding ☐ Very Satisfactory ☐ Satisfactory ☒ Unsatisfactory ☐ Poor ☐

VI. Statement of Account

(A) Expenditure Met by LCSD (Original Allocation : \$ 12,660.00) (Revised Allocation : \$ 12,660.00)	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging			
1. Accommodation			
2. Air Fare			
3. Other Items			
	Sub-total:	0.00	
II. Staff Remuneration			
Organizer	74.00 (HKD/hr) x 2.00 (Hour) x 3.00 (Other: 節)	444.00	0.00
Assistant Intermediate Instructor	98.00 (HKD/hr) x 3.00 (Other: 節) x 1.00 (Hour)	294.00	0.00
Intermediate Instructor	196.00 (HKD/hr) x 3.00 (Other: 節) x 1.00 (Hour)	588.00	0.00
Assistant Intermediate Instructor	100.00 (HKD/hr) x 10.00 (Other: 節) x 1.00 (HKD/hr)	1,000.00	0.00
Organizer	76.00 (HKD/hr) x 2.00 (HKD/hr) x 10.00 (Other: 節)	1,520.00	0.00
Intermediate Instructor	200.00 (HKD/hr) x 10.00 (Other: 節) x 1.00 (HKD/hr)	2,000.00	0.00
	Sub-total:	5,846.00	
III. Printing & Publicity			
IV. Event Related Expenses		4,500.00	
	Total(A):	10,346.00	
(B) LCSD Notional Venue Charge			
	Total (B):		
(C) Expenditure Met by NSA / Sponsors:			

Total (C):		0.00
Grand Total Expenditure (A) + (B) + (C):		10,346.00
(D) Income: (Estimated Amount)	Actual Income (HK\$)	
Entry Fee (\$ 9,600.00)		4,800.00
Admission Fee: (\$)		
(Total: \$)	Total Income (D):	4,800.00
(A) Expenditure met by LCSD:		10,346.00
(D) Income:		4,800.00
Maximum Subvention Level:		70%
(E) Net Subvention:		5,546.00
Total Recommended Subvention (B) + (E):		5,546.00

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:
To reduce the fee of transportation of equipment

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)	✓		
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	✓		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention

Signature: _____
 Name

Association's Chop

Post: Chairman / Vice-chairman / President/
 Vice-president / Treasurer /

Other*: _____ (Please specify)

Date: _____

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

ALM II / I / LM*

Date :

Signature of supervisor :

LM / SLM*

Date :

Programme Report (Local Event)

The Report should be completed by an authorized official / staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I) - Local International Event

B(II) - Regional Squad Training

C(II) - School Sports Programme

D(I) - Official Training Programme

(Please tick ✓ as appropriate)

✓

B(I) - National/Junior Squad Training

C(I) - Training Programme

C(III) - Local Competition

Name of National Sports Association: Hong Kong Ice Hockey Association

I. Event Particulars

Name of Programme : 球證訓練班(全年) Referee ClinicCo-organizer(s) (if : N/ASponsor(s) (if any) : N/ADate / Period held : 10/09/2013 - 11/09/2013Venue(s) : KITEC / Mecca Ice

II. Event Statistics

No. of sessions : 1Designed : 1 Course (1.00 hr per session 2.00 no. of sessions)Conducted : 1 Course (1.00 hr per session 2.00 no. of sessions)

If there is variation, please state the reason :

2 hours lecture session (1) and 1 hour on-ice session (1), total 3 hours for the whole courseAge range of participants : From 18 to 60No. of Entries: Designed : 40 Participants : Accepted : 22 ParticipantsEntries Rate : 55.00 % (no. of entries accepted / no. of entries designed)No. of rejected (if any) : 0No. of Spectators (if any) 0No. of complimentary Tickets issued : 0 (equal to 0.00 % of total number of tickets)No. of Complaint(s) received (if any) : 0

If yes, please specify the nature and details of complaint(s) :

N/A

Details of enrolment and number of activities held for programmes held in a series -

*Selection / Training (by type/class) / Assessment / Competitions (by division) / Others	No. of entries accepted (*participants / teams)	No. of *events / courses / matches held
Others (2 hours lecture & 1 hour on Ice Clinic)	22	1
Total:	22	1

*Please delete if not applicable

III. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
One Lecture and one on-ice session with 22 participants	✓	

IV. General Comments from NSAs

	N/A	Satisfactory	Unsatisfactory	(Please state the reasons)
Availability of venues		✓		
Availability of equipment/facilities		✓		
Public response to enrolment		✓		
Competition / training / programme format		✓		
Duration of the competition / training / programme		✓		
Instructors to participants ratio		✓		

Publicity ✓
 Entry fees level ✓
 Participants' Feedback ✓
 Suggestion / Remarks:

V. Overall Assessment on the Event

Outstanding ☐ Very Satisfactory ☐ Satisfactory ☒ Unsatisfactory ☐ Poor ☐

VI. Statement of Account

(A) Expenditure Met by LCSD (Original Allocation : \$ 6,248.00) (Revised Allocation : \$ 6,248.00)	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging			
1. Accommodation			
2. Air Fare			
3. Other Items			
	Sub-total:	0.00	
II. Staff Remuneration			
Others	7,000.00 (HKD) x 1.00 (Other: hrs)	7,000.00	0.00
	Sub-total:	7,000.00	
III. Printing & Publicity			
IV. Event Related Expenses			
	Total(A):	7,000.00	
(B) LCSD Notional Venue Charge			
	Total (B):		
(C) Expenditure Met by NSA / Sponsors:			

Total (C):		0.00
Grand Total Expenditure (A) + (B) + (C):		7,000.00
(D) Income: (Estimated Amount)	Actual Income (HK\$)	
Entry Fee (\$ <u>20,000.00</u>)		0.00
Admission Fee: (\$ <u>0.00</u>)		0.00
(Total: \$ <u>20,000.00</u>)	Total Income (D):	0.00
(A) Expenditure met by LCSD:		7,000.00
(D) Income:		0.00
Maximum Subvention Level:		70%
(E) Net Subvention:		4,900.00
Total Recommended Subvention (B) + (E):		4,900.00

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

No entry fee is collected

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class			N.A.
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)	✓		
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate			N.A.

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention

Signature: _____
Name

Association's Chop

Post: Chairman / Vice-chairman / President/

Vice-president / Treasurer /

Other*: _____ (Please specify)

Date: _____

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

ALM II / I / LM*

Date :

Signature of supervisor :

LM / SLM*

Date :

Programme Report (Events Held Outside Hong Kong)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I)-International Events held outside HK ☐ B(I)-National/Junior Squad Training held outside HK ☐
 B(II)-Regional Squad Training held outside HK ☐ D(I)-Official Training Programme held outside HK ☐
 D(II) - Meeting/conference held outside HK ☒

(Please tick u as appropriate)

Name of National Sports Association: Hong Kong Ice Hockey Association

I. Event Particulars

Name of Programme: 國際冰球聯合會年會 2013 IIHF Annual Congress

Period / Date of Programme: 14/05/2013-19/05/2013

Period of Stay: 13/05/2013-21/05/2013

Venue / Destination: Sweden

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	2	0	
No. of Teams	0	0	
No. of Officials	0	2	

II. Achievement of Targets

Performance Target	Target met (Y) / not met (N)	Reasons / Remarks
To understand and to be involved in the Asian and world ice hockey development	Y	Attended the Asian Strategic Planning Group Meeting especially for all Asian countries/ regions to understand the direction of development of ice hockey in Asian region and in Hong Kong.

III.Statement of Account

(A) Expenditure Met by LCSD	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I.Board & Lodging			
Overseas transportation - Air Fare (Northern Europe)	5,673.00 (HKD/ person) x 2.00 (person(s))	11,346.00	0.00
3.Other Items			
	Sub-total:	11,346.00	
II.Staff Remuneration			
	Sub-total:		
II.Printing & Publicity			
IV.Event Related Expenses		520.00	
	Total(A):	11,866.00	11,866.00
(B)Expenditure Met by NSA/Sponsors:			
	Total (B):		
	Grand Total Expenditure (A) + (B):		11,866.00
(c)Income: (Estimated Amount)	Actual Income (HK\$)		
1.Entry Fee:(\$ 0.00)			
2.Admission Fee:(\$)			
	Total Income (C):		
	(A) Expenditure met by LCSD:	11,866.00	
	(C) Income:		
	Maximum Subvention Level:	70%	
	Total Recommended Subvention:	8,306.20	

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type			N.A.
(b) Air fare has been restricted to economy class	√		
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			N.A.
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate			N.A.

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature : _____
Name:

Association's Chop

Post :Chairman/Vice-chairman/President/

Vice-president/Treasurer/

Other*: _____ (Please specify) Date: _____

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

☐ Outstanding ☐ Very Satisfactory ☐ Satisfactory ☐ Unsatisfactory ☐ Poor

3.Suggestion / General Remarks : _____

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____
ALM II / I / LM

Date: _____

Signature of supervisor : _____
LM / SLM*

Date: _____

Report on International Events held outside Hong Kong

1. Aims and Objectives

To understand and to be involved in the Asian and world ice hockey development

2. Scale & Level of Event

No. of participating countries: 74

No. of participants (including officials and athletes): 148

Sanctioned by: International Federation ☒ /Asian Federation ☐ /Others ☐

Frequency: every 2 meeting every 1 year

3. Logistic Arrangements

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

4. Organization of Event

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

5. Performance of Athletes

Satisfactory ☐ Unsatisfactory ☐ (Please explain:)

6. Performance of Coaches

Satisfactory ☐ Unsatisfactory ☐ (Please explain:)

7. Official Results (please attach the official results of team/individual athletes with events entered, if any)

N/A

8. Participants' Feedback

N/A

9. Any observations that can be applicable in Hong Kong

N/A

10. Overall Comments on Effectiveness of the Programme

Through this international Annual Congress, all member National Associations would receive the most updated information and would help follow the movement of the ice hockey among the world. The Congress also helped the development of ice hockey in Asia and as well as in Hong Kong. Hong Kong is being awarded to participate in 3 categories of World Championship for the first time in years.

Programme Report (Events Held Outside Hong Kong)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I)-International Events held outside HK	<input type="checkbox"/>	B(I)-National/Junior Squad Training held outside HK	<input type="checkbox"/>
B(II)-Regional Squad Training held outside HK	<input type="checkbox"/>	D(I)-Official Training Programme held outside HK	<input type="checkbox"/>
D(II) - Meeting/conference held outside HK	<input checked="" type="checkbox"/>		

(Please tick ☐ as appropriate)

Name of National Sports Association: Hong Kong Ice Hockey Association

I. Event Particulars

Name of Programme: 國際冰球聯合會亞洲會議 2013 IIHF Asia Strategic Planning Group Meeting

Period / Date of Programme: 23/08/2013-25/08/2013

Period of Stay: 23/08/2013-25/08/2013

Venue / Destination: Kuwait

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	0	0	
No. of Teams	0	0	
No. of Officials	1	1	

II. Achievement of Targets

Performance Target	Target met (Y) / not met (N)	Reasons / Remarks
To understand and to be involved in the Asian and world ice hockey development	Y	Attended the Asian Meeting especially for all Asian countries/ regions to report the progress and plan and confirm the upcoming events of ice hockey in Asian region in Hong Kong

III.Statement of Account

(A) Expenditure Met by LCSD	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I.Board & Lodging			
Overseas transportation - Air Fare (Middle East, e.g. Turkey, Pakistan, etc.)	13,395.00 (HKD/ person) x 1.00 (person(s))	13,395.00	0.00
3.Other Items			
	Sub-total:	13,395.00	
II.Staff Remuneration			
Others	205.20 (HKD) x 1.00 (Other: person(s))	205.20	0.00
	Sub-total:	205.20	
II.Printing & Publicity			
IV.Event Related Expenses			
	Total(A):	13,600.20	13,600.20
(B)Expenditure Met by NSA/Sponsors:			
	Total (B):		
	Grand Total Expenditure (A) + (B):		13,600.20
(c)Income: (Estimated Amount)	Actual Income (HK\$)		
1.Entry Fee:(\$ 0.00)			
2.Admission Fee:(\$)			
	Total Income (C):		
	(A) Expenditure met by LCSD:	13,600.20	
	(C) Income:		
	Maximum Subvention Level:	70%	
	Total Recommended Subvention:		9,520.14

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type	√		
(b) Air fare has been restricted to economy class	√		
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			N.A.
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate			N.A.

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature :

Name:

Association's Chop

Post :Chairman/Vice-chairman/President/

Vice-president/Treasurer/

Other*:

(Please specify)

Date:

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

☐ Outstanding

☐ Very Satisfactory

☐ Satisfactory

☐ Unsatisfactory

☐ Poor

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

ALM II / I / LM

Date:

Signature of supervisor :

LM / SLM*

Date:

Report on International Events held outside Hong Kong

1.Aims and Objectives

To understand and to be involved in the Asian and world ice hockey development.

2.Scale & Level of Event

No. of participating countries: 14

No. of participants (including officials and athletes): 26

Sanctioned by: International Federation ☒ /Asian Federation ☐ /Others ☐

Frequency: every 2 meetings per year year

3.Logistic Arrangements

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

4.Organization of Event

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

5.Performance of Athletes

Satisfactory ☐ Unsatisfactory ☐ (Please explain: N/A)

6.Performance of Coaches

Satisfactory ☐ Unsatisfactory ☐ (Please explain: N/A)

7.Official Results (please attach the official results of team/individual athletes with events entered, if any

N/A

8.Participants' Feedback

N/A

9.Any observations that can be applicable in Hong Kong

N/A

10.Overall Comments on Effectiveness of the Programme

Though this international Asian Congress, all member National Associations would receive the most updated information and would help follow the movement of the ice hockey among the world. The congress also helped the development of ice hockey in Asia as well as in Hong Kong.

Programme Report (Events Held Outside Hong Kong)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

A(I)-International Events held outside HK ☐ B(I)-National/Junior Squad Training held outside HK ☐
 B(II)-Regional Squad Training held outside HK ☐ D(I)-Official Training Programme held outside HK ☐
 D(II) - Meeting/conference held outside HK ☒

(Please tick ☐ as appropriate)

Name of National Sports Association: Hong Kong Ice Hockey Association

I. Event Particulars

Name of Programme: 國際冰球聯合會半年度會議 (每年一度) 2013 IIHF Semi Annual and General Congress

Period / Date of Programme: 18/09/2013-21/09/2013

Period of Stay: 18/09/2013-22/09/2013

Venue / Destination: Cascais, Portugal

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	0	0	
No. of Teams	0	0	
No. of Officials	2	2	

II. Achievement of Targets

Performance Target	Target met (Y) / not met (N)	Reasons / Remarks
To understand and to be involved in the Asian and world ice hockey development	Y	Attended the Asian Meeting especially for all Asian countries/ regions to understand the direction of development of ice hockey in world wide.

III.Statement of Account

(A) Expenditure Met by LCSD	Actual Expenditure (To be completed by NSA)		For LCSD Use
	Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I.Board & Lodging			
Accommodation- Other Countries	2,081.21 (HKD/ Single Room/ night) x 1.00 (room(s)) x 3.00 (night(s))	6,243.63	0.00
Overseas transportation - Air Fare (Northern Europe)	7,928.00 (HKD/ person) x 1.00 (person(s))	7,928.00	0.00
3.Other Items			
Sub-total:		14,171.63	
II.Staff Remuneration			
Sub-total:			
II.Printing & Publicity			
IV.Event Related Expenses			
		205.20	
Total(A):		14,376.83	14,376.83
(B)Expenditure Met by NSA/Sponsors:			
Total (B):			
Grand Total Expenditure (A) + (B):			14,376.83
(c)Income: (Estimated Amount)	Actual Income (HK\$)		
1.Entry Fee:(\$ 0.00)			
2.Admission Fee:(\$)			
	Total Income (C):		
	(A) Expenditure met by LCSD:	14,376.83	
	(C) Income:		
	Maximum Subvention Level:	70%	
	Total Recommended Subvention:		10,063.78

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type	√		
(b) Air fare has been restricted to economy class	√		
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			N.A.
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate			N.A.

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature :

Name:

Association's Chop

Post :Chairman/Vice-chairman/President/

Vice-president/Treasurer/

Other*: (Please specify)

Date:

* Please delete if not applicable

(For LCSD use only):

1.Date of Receipt of Programme Report:

2.Overall Assessment of the Programme:

☐ Outstanding

☐ Very Satisfactory

☐ Satisfactory

☐ Unsatisfactory

☐ Poor

3.Suggestion / General Remarks :

4.Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c :

ALM II / I / LM

Date:

Signature of supervisor :

LM / SLM*

Date:

Report on International Events held outside Hong Kong

1.Aims and Objectives

To understand and to be involved in the Asian and world ice hockey development.

2.Scale & Level of Event

No. of participating countries: 65

No. of participants (including officials and athletes): 120

Sanctioned by: International Federation ☒ /Asian Federation ☐ /Others ☐

Frequency: every 1 meeting every year year

3.Logistic Arrangements

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

4.Organization of Event

Satisfactory ☒ Unsatisfactory ☐ (Please explain:)

5.Performance of Athletes

Satisfactory ☐ Unsatisfactory ☐ (Please explain:)

6.Performance of Coaches

Satisfactory ☐ Unsatisfactory ☐ (Please explain:)

7.Official Results (please attach the official results of team/individual athletes with events entered, if any

N/A

8.Participants' Feedback

N/A

9.Any observations that can be applicable in Hong Kong

N/A

10.Overall Comments on Effectiveness of the Programme

exchange information and would help follow the movement of the ice hockey among the world. The Congress also helped the development of ice hockey in Asia and as well as in Hong Kong.

Programmed Report (*Events Held Outside Hong Kong*)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

- A(I) - International Events held outside HK
 B(II) - Regional Squad Training held outside HK
 D(III) - Meeting / conference held outside HK

x

- B(I) - National / Junior Squad Training held outside HK
 D(I) - Official Training Programme held outside HK

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

2014 IIHF Ice Hockey Women's World Championship
 Division II Group B Qualification
 國際冰球聯合會女子世界冰球錦標賽資格賽

Name of Programme: _____

Period / Date of Programme: _____

14/03/2014-24/03/2014

Period of Stay: _____

19/03/2014-22/03/2014

Venue / Destination: _____

Mexico City, Mexico

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	22	20	
No. of Teams	4	4	
No. of Officials	6	6	

II. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
To gain experience in the first participation in World Championship	Met	

(For category A(I) programmes, please also complete the Report on International Events held outside Hong Kong)

III. Statement of Account

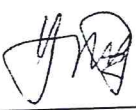
(A) <u>Expenditure Met by LCSD</u>		<u>Actual Expenditure</u> (To be completed by NSA)		For LCSD Use
		Breakdown	Amount (HK\$)	Recommended Subvention (HK\$)
I. Board & Lodging				
1.	Overseas transportation - Air Fare (North America, East Coast)		368,113.29	
2.	Accommodation - Other Countries		43,959.78	
3.	Overseas internal transport		7,166.14	
4.	Overseas transportation - Excess luggage charge for sports equipments		14,361.37	
5.	Meal allowance - Other Countries		27,903.44	
Sub-total:			461,504.02	0.00
II. Staff Remuneration				
1.	Daily allowance for part-time coach / Instructor	500.00 (HKD/ day/ person) x 11.00 (day(s)) x 5.00 (person(s))	27,500.00	
Sub-total:			27,500.00	0.00
III. Printing & Publicity				
1.	Printing Expenses			
Sub-total:			0.00	0.00
IV. Event Related Expenses			55431.72	
Total(A):			544,435.74	544,435.74
(B) Expenditure Met by NSA/Sponsors:				
1.				
Total (B):			0.00	
Grand Total Expenditure (A) + (B):			544,435.74	
(C) Income: (Estimated Amount)		<u>Actual Income (HK\$)</u>		
1.	Entry Fee: (\$)	\$8,000/person x 20 persons	160,000.00	
2.	Admission Fee: (\$)			
Total: (\$)		Total Income (C):	160,000.00	
(A) Expenditure met by LCSD:			544,435.74	
(C) Income:			160,000.00	
Maximum Subvention Level:			90%	
Total Recommended Subvention:			384,435.74	

If there is significant variance between the estimated and actual expenditure / income, (i.e. >25%), please explain:

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type	✓		
(b) Air fare has been restricted to economy class	✓		
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			N.A.
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	✓		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature : 
Name: YIP SIU YIN



Association's Chop

Post : Chairman/~~Vice chairman/President/~~
~~Vice president/Treasurer/~~
Other*: _____ (Please specify)

Date: 17/9/2014

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report:

2. Overall Assessment of the Programme:

Outstanding ☐ Very ☐ Satisfactory ☐ Unsatisfactory ☐ Poor ☐
Satisfactory

3. Suggestion / General Remarks : _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____
ALM II / I / LM *

Date : _____

Signature of supervisor : _____
LM / SLM *

Date : _____

Report on International Events held outside Hong Kong

Aims and Objectives

To gain more experience in the first participation of the world championship

Scale & Level of Event

No. of participating countries: 4

No. of participants (including officials and athletes): 130

Sanctioned by: * International Federation / ~~Asian Federation~~ / Others International Ice Hockey Federation

Frequency: 1 yr and expected to run every yr or every other year

Logistic Arrangements

Satisfactory ☒ Unsatisfactory ☐ (Please explain: _____)

Organization of Event

Satisfactory ☒ Unsatisfactory ☐ (Please explain: _____)

Performance of Athletes

Satisfactory ☒ Unsatisfactory ☐ (Please explain: _____)

Performance of Coaches

Satisfactory ☒ Unsatisfactory ☐ (Please explain: _____)

Official Results (please attach the official results of team/individual athletes with events entered, if any)

Ranking

1: Mexico

2: Republic of South Africa

3: Bulgaria

4: Hong Kong

Individual Award:

Best player awards selected by Coaches:

IP Estelle Claudia (HKG)

Participants' Feedback

The Hong Kong Women's National Ice Hockey Team (HKWNIHT) had an enjoyable experience as a team at the 2014 Women's World Championships (Div II B Qualifications). It was the first time Hong Kong had a women's national hockey team and overall, the team competed well based on the fact that the team just started and only had about six of training. The players had a memorable time overall as the team was able to live, train and play together as a group for ten days.

Any observations that can be applicable in Hong Kong

The HKWNIHT competed well at the 2014 IIHF Women's World Championships. However, when compared to the other three participating teams, it was clear that Hong Kong was still behind in terms of the skill level. We will need to develop a program for younger players. Furthermore, more skating rinks will be needed to provide more ice-time for players to practice and compete in order to be better prepared and be able to improve skills. The team also needs to be better funded by the government.

Overall Comments on Effectiveness of the Programme

While there are still improvements to be made, the HKWNIHT was well-managed in its first year. It was and still is a comprehensive team program in Hong Kong with a consistent training schedule. The team established a weekly schedule which included off-ice training, on-ice training, and video sessions to review game and practice tape. All of the players who participated in the Women's National Team program saw great improvement in their ice hockey skills. The team also bonded and improved overall in their team play.

Name of NSA: HongKong Ice Hockey Association Limited

Statement of Use of Reserve Fund (Statement 4)

For the Financial Year Ended 31 March 2014

Description of Item/Programme	Approved Amount (HK\$)	Actual Expenditure (HK\$)	Savings (HK\$)
(A) Use of Reserve Fund Approved in 2011-12			
<i>Personnel Expenses</i>			
N/A			
Personnel Expenses Sub-total			
<i>Office Expenses</i>			
N/A			
Office Expenses Sub-total			
<i>Programme Expenses</i>			
N/A			
Programme Expenses Sub-total			
Use of Reserve Fund 2011-12 Total			
(B) Use of Reserve Fund Approved in 2012-13			
<i>Personnel Expenses</i>			
N/A			
Personnel Expenses Sub-total			
<i>Office Expenses</i>			
N/A			
Office Expenses Sub-total			
<i>Programme Expenses</i>			
N/A			
Programme Expenses Sub-total			
Use of Reserve Fund 2012-13 Total			
(C) Use of Reserve Fund Approved in 2013-14			
<i>Personnel Expenses</i>			
N/A			
Personnel Expenses Sub-total	-	-	-
<i>Office Expenses</i>			
(a) Procurement of office equipment	22,516	21,772	744
Office Expenses Sub-total	22,516	21,772	744
<i>Programme Expenses</i>			
(a) 2014 IIHF Ice Hockey U18 World Championship			
Division III Group B	109,875	109,875	-
Programme Expenses Sub-total	109,875	109,875	-
Use of Reserve Fund 2013-14 Total	132,391	131,647	744
Total for Approved Use of Reserve Fund: (A)+(B)+(C)	132,391	131,647	744

Appendix 4.01

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Auditor's Chop & Signature

Programmed Report (Events Held Outside Hong Kong)

The Report should be completed by an authorized official/staff of the Association by the end of second month in the coming quarter (e.g. for programme held during April to June, the report should be submitted on or before 31st August).

- A(I) - International Events held outside HK
 B(II) - Regional Squad Training held outside HK
 D(II) - Meeting / conference held outside HK

x

- B(I) - National / Junior Squad Training held outside HK
 D(I) - Official Training Programme held outside HK

(Please tick ✓ as appropriate)

Name of National Sports Association: HongKong Ice Hockey Association Limited

I. Event Particulars

2014 IIHF Ice Hockey U18 World Championship
 Division III Group B

Name of Programme:

國際冰球聯合會U18世界冰球錦標賽 (每年一度)

Period / Date of Programme:

13/02/2014-15/02/2014

Period of Stay:

11/02/2014-17/02/2014

Venue / Destination:

Izmit, Turkey

Number of Participants:

	Planned No.	Actual No.	Supported No. (for LCSD Use)
No. of Athletes	22	20	
No. of Teams	3	3	
No. of Officials	4	8	

II. Achievement of Targets

Performance Target	Target met (✓) / not met (X)	Reasons / Remarks
Nil	Met	

(For category A(I) programmes, please also complete the Report on International Events held outside Hong Kong)

Statement of Accounts

Statement of Accounts		
Description	Actual Expenditure (HK\$)	
	Breakdown	Amount (HK\$)
Expenditure met by LCSD		
I. Board & Lodging		10,044.70
1 Meal allowance - Other Countries	6,815.00 (HKD/ person) x 28.00 (person(s))	190,820.00
2 Overseas transportation - Air Fare		
3 Other Items		
Sub-total:		200,864.70
II. Staff Remuneration		
1 Coaches	500.00 (HKD/ day/ person) x 7.00 (day(s)) x 2.00 (person(s))	7,000.00
2 Instructors		
Sub-total:		7,000.00
III. Printing & Publicity		29,481.91
IV. Event Related Expenses		237,346.61
Total Expenditure met by LCSD (A) :		237,346.61
B) Expenditure Met by Sponsorship/Donation/Contribution from the Association/Other Resources		
1 e.g. Uniforms		
2 e.g. Souvenirs		
Total Expenditure met by Sponsorship/Donation/NSA/Others (B) :		0.00
Total Programme Expenditure for the Programme (A)+(B) :		237,346.61
(C) Income		
Estimated Amount		120,000.00
1 Entry Fee: (\$_____)		
2 Admission Fee: (\$_____)		
Total estimated income \$_____		
Total Actual Income (C) :		120,000.00
Deficiency of Expenditure met by LCSD over Income (A) - (C) :		117,346.61
(D) Savings		
Approved Use of Reserve Fund :		109,875.00
Savings for the Programme :		0.00

This is to certify that:

Compliance Items	Yes	No	Reason for non-compliance
(a) Accommodation has been restricted to standard room(s) type	✓		
(b) Air fare has been restricted to economy class	✓		
(c) Number of sessions of training programmes have been conducted as planned (for training programmes only)			N.A.
(d) Pay rate to coaches and officials are not lower than LCSD's standard pay rate	✓		

All the above information stated in the Programme Report has been checked correct and complied with the Handbook and Subvention Agreement.

Signature : _____

Name: YIP SIU YIN



Association's Chop

Post : Chairman/Vice-chairman/President/
Vice-president/Treasurer/

Other*: _____ (Please specify)

Date: 17/9/2014

* Please delete if not applicable

(For LCSD use only):

1. Date of Receipt of Programme Report:

2. Overall Assessment of the Programme:

Outstanding ☐

Very Satisfactory ☐

Satisfactory ☐

Unsatisfactory ☐

Poor ☐

3. Suggestion / General Remarks : _____

4. Actual expenses are subject to auditing by the certified public accountant.

Signature of project i/c : _____

ALM II / I / LM *

Date : _____

Signature of supervisor : _____

LM / SLM *

Date : _____

Report on International Events held outside Hong Kong

1. Aims and Objectives
To gain more experience in the first participation of the world championship
2. Scale & Level of Event
No. of participating countries: 3
No. of participants (including officials and athletes): 90
Sanctioned by: * ~~International Federation / Asian Federation / Others~~ International Ice Hockey Federation
Frequency: 1 yr and expected to run every yr or every other year
3. Logistic Arrangements
Satisfactory ☒ Unsatisfactory ☐ (Please explain: _____)
4. Organization of Event
Satisfactory ☒ Unsatisfactory ☐ (Please explain: _____)
5. Performance of Athletes
Satisfactory ☒ Unsatisfactory ☐ (Please explain: _____)
6. Performance of Coaches
Satisfactory ☒ Unsatisfactory ☐ (Please explain: _____)
7. Official Results (please attach the official results of team/individual athletes with events entered, if any)
Ranking
1: South Africa
2: Turkey
3: Hong Kong

Individual Award:
Best Players Selected by the Directorate:
MAK Julian Jonas Hanley (HKG)
Best Players of Each Team Selected by Coaches:
YEN James Hing Pui
Best Player of the Game selected by the Team:
YEN James Pui Hing (HKG)

8. Participants' Feedback

9. Any observations that can be applicable in Hong Kong

10. Overall Comments on Effectiveness of the Programme

Name of NSA: HongKong Ice Hockey Association Limited

Statement of Changes in Reserve Fund Balance as at 31 March 2014 (Statement 5)

	HK\$	HK\$
LCSD Approved Cumulative Balance of Reserve Fund as at 31 March 2013		258,399
Savings for subvention for year 2013-14		
Personnel Expenses (per Statement 1)	17,649	
Office Expenses (per Statement 2)	2	
Programme Expenses (per Statement 3)	100,673	
Bank interest generated from LCSD Subvention	55	
Sub-total	118,379	
Savings for cross-year programmes brought forward from 2012-13 (per Statement 3)	-	
Savings for approved use of Reserve Fund (per Statement 4)	744	
Total savings	119,123	
Less: Extra savings arising from the excess of savings for the year 2013-14 over Reserve Fund Ceiling		
Total subvention for the year 2013-14	1,271,649	
Reserve Fund Ceiling for the year 2013-14	317,912	
	-	
Reserve Fund for the year 2013-14		119,123
Total Deposited Reserve Fund		377,522
Less: Use of Reserve Fund approved for 2013-14		131,647
		245,875
Less: Extra savings arising from the excess of Total Deposited Reserve Fund over Reserve Fund Ceiling		
Reserve Fund Ceiling for the year 2013-14	317,912	
Extra savings	-	
		-
Closing Balance of Reserve Fund as at 31 March 2014		245,875
Less: Use of Reserve Fund approved for years after 2013-14		-
Available Amount of Reserve Fund as at 31 March 2014		245,875

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Auditor's Chop & Signature